

## BEACON BOARD OF DIRECTORS' MEETING MINUTES

**DATE:** Friday, May 19, 2023  
**TIME:** 9:00 AM  
**PLACE:** TELECONFERENCE

<b>Item</b>	<b>1A</b>	<b>Call to Order, Roll Call, and Introductions – Chair, Laura Capps.</b>
<b>Minutes/ Actions:</b>		<p><b>Directors Present:</b></p> <ul style="list-style-type: none"> <li>• Laura Capps (County of Santa Barbara)</li> <li>• Das Williams (County of Santa Barbara)</li> <li>• Vianey Lopez (County of Ventura)</li> <li>• Matt LaVere (County of Ventura)</li> <li>• Kyle Richards (City of Goleta)</li> <li>• Mike Jordan (City of Santa Barbara)</li> <li>• Monica Solórzano (City of Carpinteria)</li> <li>• Doug Halter (City of Ventura)</li> <li>• Gabe Teran, (City of Oxnard)</li> <li>• Steven Gama, (City of Port Hueneme)</li> </ul> <p><b>Directors Not Present:</b></p> <ul style="list-style-type: none"> <li>• Eric Friedman (City of Santa Barbara)</li> </ul>
<b>Item</b>	<b>1B - E</b>	<p><b>Approval of Administrative Items</b></p> <p><b>B. Approval of Agenda and Filing of Certificate of Agenda Posting.</b></p> <p><b>C. Consideration and Approval of Minutes of the BEACON Meeting held on March 17, 2023.</b></p> <p><b>D. Receive and File the BEACON Financial Audit for FYs 2021 and 2022 prepared by Moss, Levy &amp; Hartzheim LLP.</b></p> <p><b>E. Accept a donation to BEACON from the Ventura Mid-City Community Board in the amount of \$100.00.</b></p>
<b>Minutes/ Actions:</b>		<p><b>Board Members Comments:</b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b>Public Comments:</b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b>The Administrative Agenda was approved unanimously by the Board. Moved by Gama / Second by Williams.</b></p>
<b>Item</b>	<b>2</b>	<b>Public Comment and Other Matters not on the Agenda</b> <b>Receive public comments.</b>
<b>Minutes/ Actions:</b>		<p><b>Board Members Comments:</b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b>Public Comments:</b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul>

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Item	5A   BEACON Organization and Program - Board Members Reports.
<b>Minutes/ Actions:</b>	<ul style="list-style-type: none"><li>• Director Gama expressed his thanks to BEACON for its participation and organization of the 2023 Sand Summit. It is a very important event, and the knowledge and understanding of Dr. Patsch is amazing.</li><li>• Director Williams attended the California Cities CSAC in April 2023. At the meeting there was a good presentation from Dr. Revel and the Coastal Commission, similar to the presentations we see at BEACON meetings. Regarding the clean out of debris basin and depositions to beaches during emergency events, we need to implement long term permits.</li><li>• Director Capps indicated that there is a lot of interest in Goleta Beach. The Santa Barbara County Flood Control District's report on the depositions made at the beach during the emergency events this winter will be completed by Fall 2023.</li></ul>

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<b>Item</b>	<b>5B</b>	<p><b>Budget Actions and Financial Reports-Time Certain at 9:15 am</b></p> <p><b>Recommended Actions:</b></p> <ul style="list-style-type: none"> <li><b>i. Authorize the Auditor-Controller’s Office to make the encumbrance adjustment. as follows (requires 6/10 vote):</b>  <ul style="list-style-type: none"> <li><b>INCREASE 5665-2199-GATV-GFUN \$5,000</b></li> <li><b>DECREASE-5668-2199-OPCC-RSMP-\$2,500</b></li> <li><b>DECREASE-5668-2199-CCMF-RCAM \$2,500.</b></li> </ul> </li> <li><b>ii. Adopt an increase to voting member assessments (membership dues) by 5.1% for Fiscal Year 2023-2024 to provide an additional \$16,303 in revenue. (Exhibit I) (Requires unanimous approval (10/10 vote).</b></li> <li><b>iii. Upon approval of member assessments, approve the Recommended Fiscal Year 2023-2024 Budget (Exhibit II).</b></li> <li><b>iv. Adopt the Budget Resolution for Fiscal Year 2023-2024 (Exhibit III).</b></li> </ul>
<b>Minutes/ Actions:</b>		<p>Executive Director Beyeler explained that this item has two main actions. One is to consider a cost-of-living increase for the membership dues and then to adopt the budget for FY 2023-24 with the accompanying resolution. The cost-of-living increase recommendation is 5.1% which is lower than the 6.9% used by Ventura County Auditor Controller. The result will be an additional \$16,303 in revenue.</p> <p><b>Board Members Comments:</b></p> <ul style="list-style-type: none"> <li>• Director Solórzano asked if the Executive Director could explain recommendation 5Bi re/ adjustments to the budget. Executive Director Beyeler responded that this action reflects adjustments to the budget to accommodate projected expenditures in services not originally anticipated.</li> <li>• Director Richards asked for an explanation of the rationale to recommend a 5.1% cost-of-living increase versus 6.9%. Executive Director Beyeler indicated that this was a judgement call based on the state of the economy. If the Board wished to propose a 6.9% cost-of-living increase, he would support that decision.</li> <li>• Chair Lopez asked if there was a plan to secure additional administrative support for the Executive Director, Program Manager, and other staff? Executive Director Beyeler indicated he had a new position for grant/administration support ready for advertisement and the funds for this new position are in the proposed FY23-24 budget.</li> <li>• Director Solórzano asked if additional tech support is included in the grant/administration position? Executive Director Beyeler indicated that additional tech support would also be captured in this new position.</li> </ul> <p><b>Public Comments:</b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b>The Board approved unanimously the recommended actions. Moved by LaVere / Second by Solórzano.</b></p>

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Item	5C	<p><b>BEACON Contracts and Agreements</b></p> <p><b>Recommended Action:</b></p> <p><b>After approval and adoption of the Fiscal Year 2023-2024 Budget:</b></p> <ul style="list-style-type: none"> <li>i. Approve and authorize the Chair to execute Amendment No. 2 to the Agreement with University of California Santa Barbara to extend the term of the Agreement by 6 months to provide ecological assessment analysis with a revised end date of December 31, 2023, without an increase in the funding amount not to exceed \$75,000 (Attachment 1).</li> <li>ii. Approve and authorize the Chair to execute Amendment No. 1 to the Agreement with California State University Channel Islands to extend the term of the Agreement by 6 months to provide technical services with a revised end date of December 31, 2023, without an increase in the funding amount not to exceed \$75,000 (Attachment 2).</li> <li>iii. Approve and authorize the Chair to execute Amendment No. 1 to the Agreement with The United States Geologic Survey extend the term of the Agreement by 6 months to provide sediment modeling services with a revised end date of December 31, 2023, without an increase in the funding amount not to exceed \$100,000 (Attachment 3).</li> <li>iv. Approve and authorize the Chair to execute an Agreement with Jensen Design and Survey to provide project and program design and development services, with a period of performance from May 19, 2023, to June 30, 2023, in an amount not to exceed \$20,000 (Attachment 4).</li> <li>v. Approve and authorize the Chair to execute an Agreement with Marc Beyeler/MBA Consultants to provide Executive Director Services to BEACON with a period of performance from July 1, 2023, through June 30, 2024, in an amount not to exceed \$153,500 (Attachment 5).</li> <li>vi. Approve and authorize the Chair to execute an Agreement with Gerald Comati/COM3 Consulting to provide Program and Project Management Services to BEACON with a period of performance from July 1, 2023, through June 30, 2024, in an amount not to exceed \$45,000 (Attachment 6).</li> <li>vii. Approve and authorize the Chair to execute an Agreement with Pam Baumgardner to provide Webmaster and Social Media Communication Services to BEACON with a period of performance from July 1, 2023, through June 30, 2024, in an amount not to exceed \$4,500 (Attachment 7).</li> <li>viii. Approve, ratify, and authorize the Chair to execute Amendment No. 1 to the existing Agreement with Santa Barbara County to provide Legal Services to BEACON to increase the amount by \$3,000 for a revised total not to exceed \$15,000 and without a change to the period of performance from July 1, 2022, through June 30, 2023 (Attachment 8).</li> <li>ix. Approve and authorize the Chair to execute an Agreement with Santa Barbara County for Legal Services to BEACON with a period of performance from July 1, 2023, through June 30, 2024, in an amount not to exceed \$15,000 (Attachment 9).</li> <li>x. Approve and authorize the Chair to execute an Agreement with Ventura County to provide Accounting Services to BEACON with a period of performance from July 1, 2023, through June 30, 2024, in an amount not to exceed \$20,000 (Attachment 10).</li> </ul>
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	<ul style="list-style-type: none"> <li style="margin-bottom: 10px;">xi. Approve, ratify, and authorize the Chair to execute Amendment No. 1 to the existing Agreement with Jenna Wisniewski to provide science support and Geographic Information System (GIS) services modifying insurance requirements to be consistent with similar BEACON consultants without a change to the period of performance from July 1, 2022 through June 30, 2023 and without a change to the total amount not to exceed \$10,000.00. (Attachment 11).</li> <li style="margin-bottom: 10px;">xii. Approve and authorize the Chair to execute an Agreement with Jenna Wisniewski to provide specialist science support services, focusing on assisting BEACON Science Advisory Committee (SAC) activities and providing Geographic Information Systems (GIS) Services, in an amount not to exceed \$20,000 with a period of performance from July 1, 2023, through June 30, 2024 (Attachment 12).</li> <li>xiii. Approve and authorize the Chair to execute an Agreement with California State University Channel Islands (CSUCI) to provide research and technical support regarding regional sediment management and regional climate adaptation with a period of performance from July 1, 2023, to June 30, 2024, in an amount not to exceed \$10,000 (Attachment 13).</li> </ul>
<p><b>Minutes/ Actions:</b></p>	<p>Executive Director Marc Beyeler explained that this item represents consideration of BEACON’s annual contracts for FY23-24 along with new project specific consultant contracts, plus amendments to existing agreements for extensions of the agreement termination dates.</p> <p>Legal Counsel, Susan McKenzie added that she was required to report to the Board that for Item 5Cv, the FY2324 contract for Executive Director services, the salary increased from \$146,403 in FY22-23 to \$153,500. In addition, Susan McKenzie reported that Legal Counsel does not review the Legal Services Agreement Amendment and new agreement covered under Item 5Cviii and 5Cix respectively.</p> <p><b>Board Members Comments:</b></p> <ul style="list-style-type: none"> <li>• Chair Lopez indicated her support for the Executive Director’s work and his thorough attention to all of the BEACON jurisdiction and in working so well with the Board.</li> <li>• Director Richards also thanked the Executive Director and the other BEACON staff for their work.</li> </ul> <p><b>Public Comments:</b></p> <ul style="list-style-type: none"> <li>• None.</li> </ul> <p><b>The Board approved unanimously the recommended actions. Moved by Williams / Second by Halter.</b></p>

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Item	6	Executive Director's Report and Communications
<b>Minutes/ Actions:</b>		<p>The Executive Director reported on the following upcoming activities:</p> <ul style="list-style-type: none"> <li><b>A. Presentation-Regional Sediment Management (RSM) and Sea Level Rise (SLR) Adaptation Planning</b></li> <li><b>B. Project Updates</b></li> <li><b>C. Budget Updates and Approvals</b></li> <li><b>D. Contracts and Agreements Review and Approvals</b></li> </ul> <p>Executive Director Beyeler wished to reemphasize the success of the 4<sup>th</sup> Sand Summit hosted by BEACON this year. The Sand Summit once again focused on the biggest port dredging project in California, at Channel Islands Harbor. As the Board knows, this is a biennial dredging project and this year, we were able to fund the maximum dredge quantity of 2.4 M CY. When the dredge quantity is short, as in previous cycles, the downstream beaches suffer. So, a big shout out to the City of Port Hueneme, Ventura County and the US Army Corps of Engineers, who collectively were able to secure the full funding needed and execute the project. There was an issue with air quality and the dredgers – but jurisdictions, such as the City of SB, are turning towards the use of electric dredgers.</p> <p>The second project the Executive Director wished to highlight was Surfers Point. The project has now completed final design for Phase 2 and the Coastal Commission is considering a \$16M grant for the Phase 2 construction. The BEACON Board supported the grant application. During the 2023 winter storms, Surfers Point held out very well and the dunes performed well. We could not be happier in BEACON's roll over the years in delivering the Surfers Point Project.</p>

**Adjourn to next regular meeting on July 14, 2023, at 9:00 AM at the Carpinteria City Hall and via Teleconference. The July 21, 2023, meeting has been cancelled.**  
**Meeting Minutes by Gerald Comati, Program Manager, BEACON.**