

BEACON BOARD OF DIRECTORS' MEETING MINUTES

DATE: Friday, July 24, 2020
TIME: 9:00 AM
PLACE: TELECONFERENCE

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| Item | 1 | Call to Order, Roll Call and Introductions – Chair, Gregg Hart. |
| Minutes/ Actions: | | <p>Directors Present:</p> <ul style="list-style-type: none"> • Gregg Hart (County of Santa Barbara) • Das Williams (County of Santa Barbara) • Steve Bennett (County of Ventura) • John Zaragoza (County of Ventura) • Christy Weir (City of Ventura) • Eric Friedman (City of Santa Barbara) • Fred Shaw (City of Carpinteria) • Kyle Richards (City of Goleta) • Carmen Ramirez (City of Oxnard) • Steve Gama, (City of Port Hueneme) |
| Item | 1B | Approval of Agenda and Filing of Certificate of Agenda Posting Action: Approve and file. |
| Minutes/ Actions: | | The Agenda was unanimously approved by the Board. Moved by Shaw / Second by Weir. |
| Item | 1C | Consideration and Approval of Minutes of the BEACON Meetings held on January 24, 2020. Action: Approve and file. |
| Minutes/ Actions: | | The Board unanimously approved the minutes as posted. Moved by Richards / Second by Shaw. |
| Item | 2 | Public Comment and Other Matters not on the Agenda Receive public comments. |
| Minutes/ Actions: | | None. |
| Item | 5A | BEACON Organization and Program - Board Members Reports. |
| Minutes/ Actions: | | <ul style="list-style-type: none"> • Director Shaw reported that in compliance with COVID restrictions, the City of Carpinteria closed its beaches for the July 4 weekend along with beach parking lots. Mr. Shaw also indicated that there were some firework instances. • Director Weir reported that the City of Ventura has had recent issue with encounters with juvenile Great White Sharks. As a result, Junior Lifeguard swims had to be cancelled. Mr. Brennan responded that many of Great Whites are being tagged now and therefore their visibility is more evident. Director Ramirez added that many sharks are in great danger now as threatened species. • Director Friedman reported that the City of SB had restarted its SLR Adaptation Plan outreach effort. The City is working on Coastal Commission process issue re/ the plan. • Director Gama congratulated the BEACON organization for a successful executive transition. Mr. Gama also reported that Port Hueneme continues to be severely impacted by sediment transport issues and the same goes for neighboring Pt Mugu and the Port of Port Hueneme. Other affected entities need to participate in the BEACON team such as the Navy. Mr. Gama also indicated that the Port Hueneme dredge cycle is supposed to commence again in September, and he is excited to move forward hand in hand with BEACON to secure maximum funding. • Director Zaragoza wished to remind our constituents to keep wearing masks and to continue to work hard to reduce COVID cases and thereby allow the economy to open up sooner. |

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| Item | 5B1 | <p>BEACON Organization – BEACON Science Strategy Recommended Action: i. Receive Staff Report on BEACON Science Support, including renewing Professional Services Agreement with Dr. Douglas George to provide Science Advisor services and describing staff efforts to organize a Science Advisory Panel.</p> |
| Minutes/ Actions: | <p>Executive Director Marc Beyeler reported that since the departure of Dr. Bailard from the BEACON Team, two actions have been initiated. The first was to hire Dr. Doug George to advise the science path forward. The second was to establish a BEACON Group of Science Advisors. The Science Advisors Group will:</p> <ul style="list-style-type: none"> • identifying science support resources, • developing ways to better integrate science into its policy and decision-making, • identifying data collection and scientific research initiatives that could benefit BEACON programs and policies, and that BEACON should support, • collaborating with academic and agency partners on new science initiatives, • providing up-to-date science data and research results to regional and local program managers; and • where needed and appropriate, providing scientific advice on new BEACON projects evaluations. <p>The next steps include: 1) recruiting and confirming the advisor leadership, 2) finalizing the group purposes and charter, and 3) recruiting the initial members of the group. Identifying scientific expertise to be consulted on project evaluations.</p> <ul style="list-style-type: none"> • Director Weir asked if members of the advisory panel will be willing to give time to the public – for example it would be useful to have scientific experts at the Surf Riders Meeting on plastics. • Director Hart asked that the Board also have an opportunity to interface with the Science Advisory Group. • Director Gama suggested that the Science Advisory Group periodically report directly to the Board. • Executive Director Beyeler reported that the Science Advisory Group is included in the BEACON Strategic Plan (CRSMP). <p>BOARD ACTIONS: The Board approved unanimously the Recommended Action. Moved by Zaragoza /Second by Shaw.</p> | |

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| Item | 5B2 | <p>BEACON Organization – Membership Assessments.</p> <p>Recommended Action:</p> <p>i. Receive a Staff Report on member dues.</p> <p>ii. Adopt an increase to voting member assessments (membership dues) by 100% for fiscal year 2020-2021 to provide an additional \$152,865 in revenue (Exhibit I). (Requires unanimous approval (10/10th vote).</p> |
| Minutes/ Actions: | <p>Mr. Marc Beyeler reported that the executive transition has been a long process and journey with much discussion. The biggest issue has been how to fund the Executive Director position. The Board has previously asked for a budget to support the Executive Director position which in turn has resulted in the proposal to increase membership dues while maintaining ongoing BEACON activities. The recommendation on the table is to increase membership dues by 100%. Mr. Beyeler reported that as of 11 PM on Monday night, each member agency has approved the 100% increase in dues (160% increase for City of Port Hueneme in order to bring it in alignment to the “Small City” Rate). This outcome is very encouraging in these difficult times and a sure endorsement of the regional importance of BEACON.</p> <ul style="list-style-type: none"> • Chair Hart wished to thank Director Gama for his support and leadership within the City of Port Hueneme. • Director Zaragoza wished to acknowledge Supervisor Bennett and Brian Brennan for all they have done over the last twenty years as well as acknowledge the retired Director, Jon Sharkey. • Director Shaw agreed that the early work put in by Director Bennett and Brian Brennan was critical to the direction BEACON is now going in. • Director Gama also thanked Director Bennett and Brian Brennan, without whose work we would not be here today. • Director Richards echoed the sentiments of the other Directors and thanked Director Bennett and Brian Brennan and indicated that now was the time to fund the full time Executive Director. • Director Ramirez also thanked Director Bennett and Brian Brennan. It is a difficult time, but we have to be realistic. • Director Bennett stated that it was really Brian Brennan that did all the work. He stepped up when we needed him. • Brian Brennan thanked the Board for their kind remarks and indicated that he will stay involved. • Chair Hart also indicated that we will now have a voice at the State level with State Legislator Bennett. <p>BOARD ACTIONS: The Board approved unanimously the Recommended Action. Moved by Ramirez / Second by Shaw.</p> | |

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| Item | 5C1 | <p>Auditor-Controller Budget Actions and Financial Reports</p> <p>Recommended Actions:</p> <ul style="list-style-type: none"> i. Receive and file the Budget-to-Actual report for the year-to-date period ending June 30, 2020 (Exhibit I) ii. Receive and approve Proposed BEACON Budget for Fiscal Year 2020-2021 (Exhibit II); and iii. Approve and authorize the Auditor-Controller’s Office to adjust contingency for the fiscal year 2020-2021 budget where the fiscal year 2019-2020 actual year-end closing fund balance differs from the budget estimate. |
| Minutes/ Actions: | <p>Mr. Carlos Maldonado of the ACO presented the three ACO items: Budget to Actual report, proposed BEACON Budget for FY2021; and adjustment of contingency for end of fiscal year accounting.</p> <p>BOARD ACTIONS: BOARD ACTIONS: The Board approved unanimously the Recommended Action.</p> <p>Moved by Zaragoza /Second by Weir.</p> | |

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| Item | 5C2 | <p>Approve and Authorize the Chair to Sign the FY 2020-21 Annual Staff/Consultant Agreements</p> <p>Recommended Actions:</p> <ol style="list-style-type: none"> i. Approve, ratify, and authorize the Chair to execute an Agreement with MBA Consultants for Marc Beyeler to provide Executive Director services in an amount not to exceed \$134,900 with a period of performance from July 1, 2020 through June 30, 2021. ii. Approve, ratify, and authorize the Chair to execute an Agreement with Ventura County Auditor-Controller's office to provide accounting services in an amount not to exceed \$15,000 with a period of performance from July 1, 2020 through June 30, 2021. iii. Approve, ratify, and authorize the Chair to execute an Agreement with Santa Barbara County to provide legal services in an amount not to exceed \$12,000 with a period of performance from July 1, 2020 through June 30, 2021. iv. Approve, ratify, and authorize the Chair to execute an Agreement with COM3 Consulting Incorporate to provide program manager services in an amount not to exceed \$49,500 with a period of performance from July 1, 2020 through June 30, 2021. v. Approve, ratify, and authorize the Chair to execute an Agreement with Pamela Baumgardner to provide webmaster and social media services in an amount not to exceed \$2,000 with a period of performance from July 1, 2020 through June 30, 2021. vi. Approve, ratify, and authorize the Chair to execute an Agreement with Dr. Douglas George to provide science advisor services in an amount not to exceed \$15,000 with a period of performance from July 1, 2020 through June 30, 2021. vii. Approve, ratify, and authorize the Chair to execute an Agreement with Fedak and Brown to provide audit services in an amount not to exceed \$10,380 with a period of performance from July 1, 2020 through February 28, 2021. |
| Minutes/ Actions: | | <p>Mr. Marc Beyeler indicated that BEACON does not employ staff. All required services, including that of Executive Director, must be provided by consultants and member agency specialist staff. The annual contracts listed in the recommended actions address all the required expertise to keep BEACON running as a viable agency.</p> <ul style="list-style-type: none"> • Director Weir asked if the budget for the Program Management services were not to exceed. • Mr. Beyeler responded that they were not to exceed. However, if a significant new task was required for the Program Management consultant within the fiscal year, then an amendment to the contract could need to be considered. This same logic applies to all the annual contracts. • Santa Barbara County Counsel's Office stated it does not review the legal services agreement on behalf of BEACON. However, Ventura County Counsel's Office reviewed the agreement in 2018. Since the last time Ventura reviewed the agreement, the fiscal year has been updated, and for this year and the rate increased from \$140 per hour to \$150 per hour. The legal services agreement has not had a rate increase since prior to 2011. Otherwise, no substantive changes have been made since Ventura's review. <p>BOARD ACTIONS: BOARD ACTIONS: The Board approved unanimously the Recommended Action.</p> <p>Moved by Zaragoza /Second by Weir.</p> |

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| Item | 6 | Executive Director's Report and Communications |
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| Minutes/ Actions: | | <p>Mr. Beyeler reported that the Board had not had any reports on specific projects since COVID began. He indicated that he would bring some project reports to the Board at the September Board Meeting. In addition, in September we will have a presentation from the City of SB on their SLR Adaptation Plan and a separate report on regional climate and SLR adaption.</p> <p>Mr. Beyeler also indicated that a future agenda item will be developed discussing funding opportunities and how-to best leverage BEACON.</p> <ul style="list-style-type: none">• Director Friedman indicated that he would like to see a whitepaper on sediment transport issues. ACTION.• Director Shaw requested that the whitepaper be sent to all Board Directors. ACTION.• Director Gama indicated that there is evidence everywhere of sediment transport out of the area and asked if the Board can get statistics on the quantity of sediment that is <u>not</u> going to the coast? ACTION.• Director Gama asked for recommendations on how to involve the Port Districts and the Navy more with BEACON. ACTION.• Director Friedman reported that Karl Treiberg had retired from the City of Santa Barbara Waterfront Department. The newly appointed Director of the Waterfront Department is Mike Wiltshire. |

Adjourn to next regular meeting September 18, 2020 at 9:00 AM by Teleconference or Video Conference.

Meeting Minutes by Gerald Comati, Program Manager, BEACON.