

BEACON BOARD OF DIRECTORS' MEETING MINUTES

DATE: Friday, May 20, 2016

TIME: 9:00 AM

PLACE: City of Carpinteria, Council Hearing Room
5775 Carpinteria Avenue, Carpinteria, CA. 93013

Item	1	Call to Order, Roll Call and Introductions – Chair, Janet Wolf.
Minutes/ Actions:		<p>Directors Present:</p> <ul style="list-style-type: none"> • Jon Sharkey (City of Port Hueneme) • Steve Bennett (County of Ventura) • John Zaragoza (County of Ventura) • Janet Wolf (County of Santa Barbara) • Fred Shaw (City of Carpinteria) • Christy Weir (City of Ventura) • Carmen Ramirez (City of Oxnard)
Item	2	Approval of Agenda and Filing of Certificate of Agenda Posting Action: Approve and file
Minutes/ Actions:		Approved.
Item	3	Consideration and Approval of Minutes of the BEACON Meetings held on March 17, 2016. Action: Approve and file.
Minutes/ Actions:		Approved.
Item	4	Public Comment and Other Matters not on the Agenda None.
Minutes/ Actions:		None.
Item	5	<p>Reports</p> <ol style="list-style-type: none"> a. Reports from legislative offices. b. Boating and Waterways. c. Cal Coast.
Minutes/ Actions:		<p>Mindy Fogg – Santa Barbara County Planning Department. Mindy provided the following report to the Board regarding the County’s coastal resilience modeling effort:</p> <ul style="list-style-type: none"> • The County is approaching completion of its Final Report on the Coastal Vulnerability Model Assessment which takes into consideration both existing armored coastal line scenario and un-armored scenario. • The modeling is consistent with The Nature Conservancy funded model completed in 2014 for Ventura County. • The City of Goleta and City of Santa Barbara are performing more refined modeling within their own jurisdictions. • The County anticipates a Final Stakeholders meeting on the modeling effort sometime in September 2016.

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Item	6	<p>Membership Dues</p> <p>a. Receive presentation from the Executive Director regarding increase in Membership Dues.</p> <p>b. Approve new Membership Dues for FY16/17.</p>
Minutes/ Actions:		<p>The Executive Director presented an analysis of the need for Membership Dues increase for FY 16-17:</p> <ul style="list-style-type: none"> • Per direction received at the March 2016 Board Meeting, the Executive Director submitted a letter to all member agencies outlining recommended dues increase options. This letter was distributed on April 19, 2016 • BEACON dues have not been increased since FY 08/09 and at the current rate, planned operating expenditures for FY 16-17 are projected to be approximately 30% higher than revenues. This shortfall would have to be covered from Contingency, an arrangement that without additional revenue would deplete all contingency in FY18/19. • The projected operating expenditures for FY16-17 are \$132,500 and the current dues only covers 77% of the anticipated expenditures. Consequently, an increase of the dues by 30% is being recommended. <p>Director Wolf:</p> <ul style="list-style-type: none"> • BEACON as a regional JPA can continue to play an important role in addressing coastal issues, seal level rise, and adaptation planning. As an example, BEACON was very effective as the Lead Agency in preparing a Draft EIR for the County wide plastic bag ban. <p>Director Zaragoza:</p> <ul style="list-style-type: none"> • Concur with Director Wolf and believes BEACON serves a very valuable partnership with each of the member agencies in addressing coastal issues. <p>Director Weir:</p> <ul style="list-style-type: none"> • Agree of the importance of BEACON as a regional coastal agency especially in its ability to provide public education on SLR and other coastal matters. Director Weir would like to more outreach efforts by BEACON that can explain in “lay-persons” terms coastal processes and projected winter storm experiences. <p>Director Ramirez:</p> <ul style="list-style-type: none"> • The economic impact of a healthy viable coast is enormous. BEACON should include in its outreach efforts an economic assessment as well scientific evidence for climate change and SLR (there are still unbelievers out there). <p>Director Bennett:</p> <ul style="list-style-type: none"> • Recommend an annual update by BEACON Staff to each of its member agencies. <p>Director Sharkey:</p> <ul style="list-style-type: none"> • Understands the necessity for the dues increase. However, the City of Port Hueneme budget is in turmoil. In late May a decision to support the dues increase can be made by Council. <p>Director Wolf:</p> <ul style="list-style-type: none"> • Supports the requested dues increase but unsure if the BEACON Board can bind member agencies to the requested dues increase.

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	<p>Public Comment: Mr. Ray Allen, Surfer. Why isn't the Oil Piers Artificial Reef Project delivered?</p> <p>BOARD ACTIONS:</p> <ol style="list-style-type: none"> 1. Request Counsel to confirm the ability of the BEACON Board to bind member agencies to the dues increase. 2. Approve the 30% Dues Increase subject to each member agency approval. <u>Approved Unanimously.</u> 3. Request that Executive Director attend Budget Hearings at Member Agencies if possible and represent BEACON.
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Item	7	<p>Auditors Controllers Recommended Actions</p> <ol style="list-style-type: none"> a. Adopt Recommended Final Fiscal Year 2016-17 Budget, based on decision taken on Board Agenda Item# 6 "Membership Dues". (Exhibits 1.1(A) & (B), 1.2(A) & (B), 1.3 (A) & (B)) b. Authorize the Auditor-Controller's Office to adjust contingency for the Fiscal Year 2016-2017 budget where the Fiscal Year 2015-2016 actual year-end closing fund balance differs from the budget estimate. c. Receive and file the Budget-to-Actual report for the year-to-date period ending April 30, 2016 (Exhibit 2).
Minutes/ Actions:		<ul style="list-style-type: none"> • Mr. Omar Arreola of Ventura County Auditor Controllers Office presented the Auditor Controller Recommended Actions. • No discussion from the Board. • Public Comment: None. <p>BOARD ACTIONS:</p> <ol style="list-style-type: none"> 1. The Board approved unanimously all Auditor Controller Recommended Actions.

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Item	8	<p>FY 2016-2017 Annual Staff/Consultant Agreements</p> <ul style="list-style-type: none"> a. Approve Technical Advisor Services Contract in the amount of \$15,000 with Jim Bailard. b. Approve Legal Services Contract for \$12,000 with Santa Barbara County Counsel. c. Approve Auditor Services Contract for \$15,000 with Ventura county Auditor-Controller. d. Approve Program Management Services Contract with COM3 Consulting for \$47,000. e. Approve Strategic Planning and Grant Pursuit Services Contract with Marc Beyeler and Associates for \$15,000. f. Approve Bi-Annual Audit Contract with Fedak & Brown LLP for \$9,980 for FY1415 and FY1516.
Minutes/ Actions:		<ul style="list-style-type: none"> • The Executive Director presented the annual contracts to the Board for consideration. He explained that BEACON operated through consultant contracts with Gerald Comati for overall program management, Jim Bailard for technical advice and Marc Beyeler for strategic planning and grant pursuits. In addition, BEACON has an annual contract for legal services with Rachel Van Mullem provided through the Santa Barbara County Counsel Office and financial/accounting services provided by the Ventura County Auditor Controller's Office. These two contracts are at cost with no overhead applied. A sixth contract for consideration is for bi-annual audit with Fedak & Brown LLP. • Rachel Van Mullem, Legal Counsel, reported that subsequent to the release of the Agenda Package, additional edits were made to the Agreement for Legal Services. The revised version of the Agreement has been handed out to the Board today. The changes amount to updated terminology, format and use of standard language. The changes do not alter the intent or value of the agreement. <p>BOARD ACTIONS:</p> <ol style="list-style-type: none"> 1. The Board approved unanimously all six agreements.

Item	9	Executive Director's Report and Communications.
Minutes/ Actions:		<ul style="list-style-type: none"> • BEACON Staff have attended County Climate Collaboration in SLO meetings in SLO. • BEACON Staff have participated in the General Plan Update for Ventura County.

Meeting Minutes by Gerald Comati, Program Manager, BEACON.

Adjourn to next regular meeting July 15, 2016 at 9:00 AM in Carpinteria City Hall