

BOARD OF DIRECTORS' MEETING ANNOUNCEMENT

DATE: Friday, September 16, 2016
TIME: 9:00 AM
PLACE: Carpinteria City Hall, 5775 Carpinteria Ave, Carpinteria, CA. 93013

MEETING AGENDA

1. **Call to Order, Roll Call and Introductions – Janet Wolf**
2. **Approval of Agenda and Filing of Certificate of Agenda Posting**
Action: Approve and file.
3. **Consideration and Approval of Minutes of the BEACON Meetings held on May 20, 2016.**
Action: Approve and file.
4. **Public Comment and Other Matters not on the Agenda**
 - a. Receive public comments.
5. **Reports**
 - a. Reports from legislative offices.
 - b. Boating and Waterways.
 - c. Cal Coast.
6. **Auditor Controller Recommended Actions**
 - a. Receive and file the Budget-to-Actual report for the year-to-date period ending June 30, 2016 (Exhibit 1)
7. **BEACON's Role and Next Steps**
 - a. Receive presentation from the Executive Director regarding discussions with member agencies on BEACON's role.
8. **Santa Barbara County Debris Basin Removal Project.**
 - a. Accept Grant funding from the Ocean Protection Council for Santa Barbara County Debris Basin Removal Project in the Amount of \$539,000.
9. **Kelp Anchor Demonstration Project.**
 - a. Accept a donation from Goleta City Councilman Jim Farr from City Council fund to contribute towards the construction cost of Goleta Bay Kelp Anchor Demonstration Project in the Amount of \$4,000.
 - b. Accept Grant funding through the FY 2016-2017 Goleta City Grant Program towards construction of the Kelp Anchor Demonstration Project in the Amount of \$2,500.
 - c. Receive a status report on the project.
10. **Intern.**
 - a. Receive an informational report from the Executive Director introducing Claudia Avendano as the BEACON Intern.
11. **Executive Director's Report and Communications.**



A California Joint Powers Agency

Member Agencies

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City of Port Hueneme
City of San Buenaventura
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County of Santa Barbara
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**Adjourn to next regular meeting, November 18, 2016 at 9:00 AM in Carpinteria
City Hall**

Disability Access

The City of Carpinteria Council Chambers is located on the ground floor of City Hall located at 5775 Carpinteria Ave, Carpinteria, CA. 93013 Fourth Floor of the County. The Council Chambers is wheelchair accessible. Accessible public parking is available behind the Council Chambers.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the City Clerk (Fidela Garcia) by 4:00 p.m. on Friday before the Board meeting. Contact information for the City Clerk is (805) 684-5405.

Late Distribution of Materials

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City Clerk to all or a majority of the members of the BEACON Board less than 72 hours prior to that meeting are available for inspection in the City Clerk Office, at 5775 Carpinteria Ave, Carpinteria, CA. 93013 and on the Internet at: BEACON.CA.GOV.

Any written ex-parte communication subject to disclosure by members of the BEACON Board may be published online as an attachment to the corresponding item.

STAFF REPORT

Meeting Date: September 16, 2016
Agenda Item: #3

To: BEACON Board of Directors
From: Executive Director
Date September 16, 2016

Subject: Consideration and Approval of Minutes of BEACON Meeting held May 10, 2016

REQUIRED ACTION:

a. Approve and file.



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BEACON BOARD OF DIRECTORS' MEETING MINUTES

DATE: Friday, May 20, 2016

TIME: 9:00 AM

PLACE: City of Carpinteria, Council Hearing Room
5775 Carpinteria Avenue, Carpinteria, CA. 93013

Item	1	Call to Order, Roll Call and Introductions – Chair, Janet Wolf.
Minutes/ Actions:		<p>Directors Present:</p> <ul style="list-style-type: none"> • Jon Sharkey (City of Port Hueneme) • Steve Bennett (County of Ventura) • John Zaragoza (County of Ventura) • Janet Wolf (County of Santa Barbara) • Fred Shaw (City of Carpinteria) • Christy Weir (City of Ventura) • Carmen Ramirez (City of Oxnard)
Item	2	Approval of Agenda and Filing of Certificate of Agenda Posting Action: Approve and file
Minutes/ Actions:		Approved.
Item	3	Consideration and Approval of Minutes of the BEACON Meetings held on March 17, 2016. Action: Approve and file.
Minutes/ Actions:		Approved.
Item	4	Public Comment and Other Matters not on the Agenda None.
Minutes/ Actions:		None.
Item	5	<p>Reports</p> <ol style="list-style-type: none"> a. Reports from legislative offices. b. Boating and Waterways. c. Cal Coast.
Minutes/ Actions:		<p>Mindy Fogg – Santa Barbara County Planning Department. Mindy provided the following report to the Board regarding the County’s coastal resilience modeling effort:</p> <ul style="list-style-type: none"> • The County is approaching completion of its Final Report on the Coastal Vulnerability Model Assessment which takes into consideration both existing armored coastal line scenario and un-armored scenario. • The modeling is consistent with The Nature Conservancy funded model completed in 2014 for Ventura County. • The City of Goleta and City of Santa Barbara are performing more refined modeling within their own jurisdictions. • The County anticipates a Final Stakeholders meeting on the modeling effort sometime in September 2016.

BEACON BOARD OF DIRECTORS' MEETING MINUTES

DATE: Friday, May 20, 2016

TIME: 9:00 AM

**PLACE: City of Carpinteria, Council Hearing Room
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Item	6	<p>Membership Dues</p> <p>a. Receive presentation from the Executive Director regarding increase in Membership Dues.</p> <p>b. Approve new Membership Dues for FY16/17.</p>
Minutes/ Actions:		<p>The Executive Director presented an analysis of the need for Membership Dues increase for FY 16-17:</p> <ul style="list-style-type: none"> • Per direction received at the March 2016 Board Meeting, the Executive Director submitted a letter to all member agencies outlining recommended dues increase options. This letter was distributed on April 19, 2016 • BEACON dues have not been increased since FY 08/09 and at the current rate, planned operating expenditures for FY 16-17 are projected to be approximately 30% higher than revenues. This shortfall would have to be covered from Contingency, an arrangement that without additional revenue would deplete all contingency in FY18/19. • The projected operating expenditures for FY16-17 are \$132,500 and the current dues only covers 77% of the anticipated expenditures. Consequently, an increase of the dues by 30% is being recommended. <p>Director Wolf:</p> <ul style="list-style-type: none"> • BEACON as a regional JPA can continue to play an important role in addressing coastal issues, seal level rise, and adaptation planning. As an example, BEACON was very effective as the Lead Agency in preparing a Draft EIR for the County wide plastic bag ban. <p>Director Zaragoza:</p> <ul style="list-style-type: none"> • Concur with Director Wolf and believes BEACON serves a very valuable partnership with each of the member agencies in addressing coastal issues. <p>Director Weir:</p> <ul style="list-style-type: none"> • Agree of the importance of BEACON as a regional coastal agency especially in its ability to provide public education on SLR and other coastal matters. Director Weir would like to more outreach efforts by BEACON that can explain in “lay-persons” terms coastal processes and projected winter storm experiences. <p>Director Ramirez:</p> <ul style="list-style-type: none"> • The economic impact of a healthy viable coast is enormous. BEACON should include in its outreach efforts an economic assessment as well scientific evidence for climate change and SLR (there are still unbelievers out there). <p>Director Bennett:</p> <ul style="list-style-type: none"> • Recommend an annual update by BEACON Staff to each of its member agencies. <p>Director Sharkey:</p> <ul style="list-style-type: none"> • Understands the necessity for the dues increase. However, the City of Port Hueneme budget is in turmoil. In late May a decision to support the dues increase can be made by Council. <p>Director Wolf:</p> <ul style="list-style-type: none"> • Supports the requested dues increase but unsure if the BEACON Board can bind member agencies to the requested dues increase.

BEACON BOARD OF DIRECTORS' MEETING MINUTES

DATE: Friday, May 20, 2016

TIME: 9:00 AM

PLACE: City of Carpinteria, Council Hearing Room
5775 Carpinteria Avenue, Carpinteria, CA. 93013

	<p>Public Comment: Mr. Ray Allen, Surfer. Why isn't the Oil Piers Artificial Reef Project delivered?</p> <p>BOARD ACTIONS:</p> <ol style="list-style-type: none"> 1. Request Counsel to confirm the ability of the BEACON Board to bind member agencies to the dues increase. 2. Approve the 30% Dues Increase subject to each member agency approval. <u>Approved Unanimously.</u> 3. Request that Executive Director attend Budget Hearings at Member Agencies if possible and represent BEACON.
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Item	7	<p>Auditors Controllers Recommended Actions</p> <ol style="list-style-type: none"> a. Adopt Recommended Final Fiscal Year 2016-17 Budget, based on decision taken on Board Agenda Item# 6 "Membership Dues". (Exhibits 1.1(A) & (B), 1.2(A) & (B), 1.3 (A) & (B)) b. Authorize the Auditor-Controller's Office to adjust contingency for the Fiscal Year 2016-2017 budget where the Fiscal Year 2015-2016 actual year-end closing fund balance differs from the budget estimate. c. Receive and file the Budget-to-Actual report for the year-to-date period ending April 30, 2016 (Exhibit 2).
Minutes/ Actions:		<ul style="list-style-type: none"> • Mr. Omar Arreola of Ventura County Auditor Controllers Office presented the Auditor Controller Recommended Actions. • No discussion from the Board. • Public Comment: None. <p>BOARD ACTIONS:</p> <ol style="list-style-type: none"> 1. The Board approved unanimously all Auditor Controller Recommended Actions.

BEACON BOARD OF DIRECTORS' MEETING MINUTES

DATE: Friday, May 20, 2016

TIME: 9:00 AM

**PLACE: City of Carpinteria, Council Hearing Room
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Item	8	<p>FY 2016-2017 Annual Staff/Consultant Agreements</p> <ul style="list-style-type: none"> a. Approve Technical Advisor Services Contract in the amount of \$15,000 with Jim Bailard. b. Approve Legal Services Contract for \$12,000 with Santa Barbara County Counsel. c. Approve Auditor Services Contract for \$15,000 with Ventura county Auditor-Controller. d. Approve Program Management Services Contract with COM3 Consulting for \$47,000. e. Approve Strategic Planning and Grant Pursuit Services Contract with Marc Beyeler and Associates for \$15,000. f. Approve Bi-Annual Audit Contract with Fedak & Brown LLP for \$9,980 for FY1415 and FY1516.
Minutes/ Actions:		<ul style="list-style-type: none"> • The Executive Director presented the annual contracts to the Board for consideration. He explained that BEACON operated through consultant contracts with Gerald Comati for overall program management, Jim Bailard for technical advice and Marc Beyeler for strategic planning and grant pursuits. In addition, BEACON has an annual contract for legal services with Rachel Van Mullem provided through the Santa Barbara County Counsel Office and financial/accounting services provided by the Ventura County Auditor Controller's Office. These two contracts are at cost with no overhead applied. A sixth contract for consideration is for bi-annual audit with Fedak & Brown LLP. • Rachel Van Mullem, Legal Counsel, reported that subsequent to the release of the Agenda Package, additional edits were made to the Agreement for Legal Services. The revised version of the Agreement has been handed out to the Board today. The changes amount to updated terminology, format and use of standard language. The changes do not alter the intent or value of the agreement. <p>BOARD ACTIONS:</p> <ol style="list-style-type: none"> 1. The Board approved unanimously all six agreements.

Item	9	Executive Director's Report and Communications.
Minutes/ Actions:		<ul style="list-style-type: none"> • BEACON Staff have attended County Climate Collaboration in SLO meetings in SLO. • BEACON Staff have participated in the General Plan Update for Ventura County.

Meeting Minutes by Gerald Comati, Program Manager, BEACON.

Adjourn to next regular meeting July 15, 2016 at 9:00 AM in Carpinteria City Hall

STAFF REPORT

Meeting Date: September 16, 2016
Agenda Item: #6

To: BEACON Board of Directors
From: Ventura County Auditor-Controller's Office
Date: September 16, 2016

Subject: Auditor-Controller Recommended Actions

Recommendations:

- a. Receive and file the Unadjusted Budget-to-Actual report for the year-to-date period ending June 30, 2016 (Exhibit 1).

Discussion for Recommendation a:

Receive and file report from Ventura County Auditor-Controller's Office on Unadjusted Budget-to-Actual for Fiscal Year 2015-16 for the period ending June 30, 2016 (Exhibit 1).



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**BEACON FUND 0025
YEAR TO DATE UNADJUSTED BUDGET TO ACTUAL FY 2015-16
FOR THE MONTH ENDING JUNE 30, 2016**

Unit	Account Number	Title	BUDGET			ACTUAL YTD				
			Adopted Budget	Budget Mod	Revised Budget	Actual	Encumbered	Total Revenue/Obligation	Variance Favorable (Unfavorable)	
UNASSIGNED FUND BALANCE										
		Beginning Balance	78,046		78,046	85,203.32		85,203.32	7,157.32	
	5995	Appropriated Fund Balance	78,046	-	78,046	85,203.32		85,203.32	7,157.32	
REVENUE										
5665	8911	Investment Income - (Interest Earnings)	430		430	793.87		793.87	363.87	185%
5665	9371	Other Governmental Agencies - (Member Dues)	103,000		103,000	103,000.00		103,000.00	-	100%
5665	9770	Contributions and Donations	-		-	4,005.00		4,005.00	4,005.00	0%
		Total Revenue	103,430	-	103,430	107,798.87		107,798.87	4,368.87	104%
		TOTAL SOURCES	181,476	-	181,476	193,002.19		193,002.19	11,526.19	106%
EXPENDITURES										
5665	2072	Insurance	3,500		3,500	3,123.62		3,123.62	376.38	89%
5665	2131	Membership Dues (Cal Coast)	2,000		2,000	2,000.00		2,000.00	-	100%
5665	2179	Miscellaneous Expenses (Admin/Legal - Bag Ban, Kelp Anchor Permits, Misc Office Exp, Permit /Planning Fees,	9,000	5,000	14,000	5,110.98		5,110.98	8,889.02	37%
5665	2183	Engineering and Technical Surveys (Tech Advisor- J Bailard, Proj Mgmt - COM3, Tech Services-SAIC)	62,000		62,000	55,602.96		55,602.96	6,397.04	90%
5665	2185	Attorney Services (Co of Sta Barbara)	12,000		12,000	8,078.00		8,078.00	3,922.00	67%
5665	2199	Other Professional & Spe Srvs (Accounting Srv - Co of Ventura, Biennial Audit, Marc Beyeler, Pam Baumgardner)	15,000	14,000	29,000	22,430.88		22,430.88	6,569.12	77%
5665	2292	Travel Expenses (Misc Payments, Travel & Conf.)	6,000		6,000	1,171.56		1,171.56	4,828.44	20%
		Total Overhead Expenditures	109,500	19,000	128,500	97,518.00	-	97,518.00	30,982.00	76%
5665	6101	Contingency	71,976	(19,000)	52,976	0.41		-	52,976.00	0%
		TOTAL EXPENDITURES	181,476	-	181,476	97,518.00	-	97,518.00	83,958.00	54%
		Ending Unassigned Fund Balance			-			95,484.19		

Note: Amounts with "()" in the ACTUAL column reflect FY15 accruals in excess of actual expenditures to date

STAFF REPORT

Meeting Date: 09/16/16
Agenda Item: 7

To: BEACON Board of Directors
From: Executive Director
Date 09/08/16

Subject: BEACON's Role and next Steps

Required Action:

- a. Receive presentation from the Executive Director regarding discussions with member agencies on BEACON's role.

DISCUSSION:

As discussed at previous Board Meetings, BEACON recognizes that its current historic role (established over the past 20 years) need to be redefined and updated in response to the projected changes in local and regional climate, storms and sea level rise as well as the evolving role the BEACON Member Agencies are taking individually to address these same issues.

To that end, at the beginning of the 2016 BEACON released a Questionnaire to its Member Agencies surveying how and what BEACON can do to better serve them. The survey results confirmed that BEACON does and should provide climate related services and can play more important roles going forward.

The distilled specifics from the survey suggest that Member Agencies are supportive of BEACON providing the following services:

- a. Provide a Regional Voice to State and Federal Government.
- b. Provide a Regional Forum for the establishment of policy.
- c. Provide a Regional Forum for local government and community education.
- d. Provide a Regional Forum for specific coastal project discussions and defining assistance strategies.
- e. Secure Grant Funding for coastal programs, studies and projects.
- f. Assist Member Agencies secure Grant Funding.
- g. Collaborate with Member Agencies in securing grant funding and in delivering projects.
- h. Provide technical and scientific information.
- i. Provide technical and scientific expertise.

Staff has arranged a number of workshops with the Planning Departments of the Member Agencies to discuss/refine how and what BEACON can do to better serve them. The first of the Workshops is scheduled in Santa Barbara County on September 14, 2016. Upon conclusion of all the Workshops, Staff will return to the Board with a more detailed presentation and recommendations.



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STAFF REPORT

Meeting Date: September 16, 2016
Agenda Item: 8

To: BEACON Board of Directors
From: Executive Director
Date September 7, 2016

Subject: Santa Barbara County Dredging Basin Removal Project

Required Action:

- a. Accept Grant funding from the Ocean Protection Council for Santa Barbara County Debris Basin Removal Project in the Amount of \$539,000.

DISCUSSION:

Background

From a sand transport perspective, by far the largest feeder of sediment to the BEACON coast is from our creeks and rivers. However, this natural process is often obstructed by debris basins. Consequently, as previously presented to the Board, BEACON staff has communicated with the Flood Control Districts of Santa Barbara and Ventura to discuss the potential for removal or modification of existing debris basins to allow sediment to flow unobstructed to the coast. Both agencies do have plans in place for debris basin removals projects. BEACON presented a cooperative initiative to seek supplemental grant funding for these debris basin removal projects.

In the fall of 2015, the Ocean Protection Council (OPC) released a call for proposals for Proposition 1 (Water Quality, Supply, and Infrastructure Improvement Act of 2014) funded projects that could “provide more reliable water supplies, restore important species and habitat, and develop a more resilient and sustainably managed water that can better withstand inevitable and unforeseen pressures in the coming decades”. BEACON Staff approached the Santa Barbara County Flood Control District to identify debris basin removal projects already in development that could greatly benefit from an infusion of supplemental grant funding. The Flood Control District identified two debris basin removals, one at Rattlesnake Creek and one at San Ysidro Creek.

Environmental Approval

For the two debris basin removal projects offered up by Santa Barbara County Flood Control, the Flood Control District is the lead agency for environmental review under the California Environmental Quality Act. An existing certified Programmatic EIR (PEIR) for the updated Routine Maintenance Program and Debris Basin Maintenance Plan already covers the potential impacts associated with the proposed two projects. Within the next six months, Flood Control will complete an Addendum to the PEIR consisting of a project description for an updated



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Meeting Date: September 16, 2016
Agenda Item: 8
Subject: Santa Barbara County Dredging Basin Removal Project

Debris Basin Maintenance and Removal Plan under CEQA Guidelines section 15164 to address any additions or changes to the debris basin removals.

Ocean Protection Grant (OPC) Award

In December 2015, BEACON Staff submitted a Letter of Intent to the OPC for these debris basin removal projects. The OPC approved the Letter of Intent and authorized BEACON to prepare a full proposal. BEACON Staff, working closely with Flood Control Staff, submitted a full proposal to OPC in February 2016. The proposal requested \$539,000 of Proposition 1 funds for use in the project development, construction and monitoring phases of the Rattlesnake and San Ysidro Creeks debris basin removal projects.

In June of 2016 the OPC Commission awarded to BEACON the \$539,000 of requested funding for the projects. The total project cost is estimated at \$1,076,000. OPC will fund \$539,000, the Santa Barbara County Flood Control District will fund \$532,000 and BEACON will contribute \$5,000. While BEACON is contributing \$5,000 of its own funds, \$40,000 of the OPC funding will be available to fund BEACON staff and any necessary consultants to administer the Grant and develop a “Best Practices Manual”. The Best Practices Manual will be developed to provide guidance to other statewide agencies interested in implementing similar debris basin removal projects.

STAFF REPORT

Meeting Date: September 16, 2016
Agenda Item: 9

To: BEACON Board of Directors
From: Executive Director
Date September 7, 2016

Subject: Kelp Anchor Demonstration Project

REQUIRED ACTION:

- a. Accept a donation from Goleta City Councilman Jim Farr from City Council fund to contribute towards the construction cost of Goleta Bay Kelp Anchor Demonstration Project in the Amount of \$4,000.
- b. Accept Grant funding through the FY 2016-2017 Goleta City Grant Program towards construction of the Kelp Anchor Demonstration Project in the Amount of \$2,500.
- c. Receive a status report on the project.

DISCUSSION:

Background

At the end of 2010, BEACON agreed to perform as the Lead Agency in delivering an innovative project to demonstrate a method to re-establish kelp in Goleta Bay. The method was developed by Mr. Bob Kiel of the Seattle Aquarium and consists of the insertion of 212 three-foot long (2-inch square) granite columns that are water-jetted into the sandy sea bed of Goleta Bay. Four inches of the top of the column will protrude providing an immovable and environmentally benign "toe-hold" for kelp spores to attach and subsequently grow. The re-establishment of a kelp bed in Goleta Bay is considered an environmental benefit to marine life as well as a recreational opportunity and is consistent with BEACON's mission. BEACON staff has secured all required permits and a lease from the State Lands Commission.

Environmental Approval:

A Categorical Exemption (CE) under CEQA was approved by BEACON in 2010 under CEQA Guidelines Section 15306 Information Collection.

Funding

Funding for the project permitting was provided by BEACON. Funding for construction at the onset of installation was undefined and Mr. Kiel and his Team agreed to proceed at their own cost. Since that time a donation from City of Goleta Major Jim Farr in the amount of \$4,000 has been submitted and BEACON was also awarded a \$2,500 through the Goleta City Grant Program for FY 2016-2017.

Status:

Since early 2016, Mr. Bob Kiel and his team have installed to date one hundred and twenty one (121) of the permitted two hundred and twelve (212) kelp anchors. The remaining kelp anchors will be installed in the Fall 2016. The initial eleven anchors installed at the beginning of the year were video surveyed in May of 2016 and all of them had juvenile kelp attached.



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STAFF REPORT

Meeting Date: September 16, 2016
Agenda Item: 10

To: BEACON Board of Directors
From: Executive Director
Date: September 7, 2016

Subject: BEACON Intern

Required Action:

- a. Receive an informational report from the Executive Director introducing Claudia Avendano as the BEACON Intern.

DISCUSSION:

As previously reported to the Board, BEACON selected Claudia Avendano as an intern. Claudia is completing her PhD from the University of Southern California on the subject of coastal policy and Staff belief she could assist in the development of coastal adaptation strategies and research efforts as appropriate.



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