

## BOARD OF DIRECTORS' MEETING ANNOUNCEMENT

DATE: Friday, March 18, 2016  
TIME: 9:00 AM  
PLACE: Carpinteria City Hall, 5775 Carpinteria Ave, Carpinteria, CA. 93013

### MEETING AGENDA

1. **Call to Order, Roll Call and Introductions – Janet Wolf**
2. **Approval of Agenda and Filing of Certificate of Agenda Posting**  
Action: Approve and file.
3. **Consideration and Approval of Minutes of the BEACON Meetings held on January 15, 2016.**  
Action: Approve and file.
4. **Public Comment and Other Matters not on the Agenda**
  - a. Receive public comments.
5. **Reports**
  - a. Reports from legislative offices.
  - b. Boating and Waterways.
  - c. Cal Coast.
6. **Coastal Resiliency and BEACON Role Questionnaire/Survey**
  - a. Receive a presentation from the Executive Director and Marc Beyeler on the results and conclusions from the Coastal Resilience and BEACON Role Questionnaire/Survey sent out on December 11, 2015.
7. **Supplemental Dredging Project**
  - a. Receive update on the Supplemental Dredging Project initiative.
  - b. Request the Board to approve the MOU between BEACON and the City of Santa Barbara Waterfront Department, the Ventura Port District, and the Channel Islands Harbor.
8. **Santa Barbara County Debris Basin Removal Project**
  - a. Receive update on the Santa Barbara County Debris Basin Removal Project.
9. **Auditors Controllers Recommended Actions**
  - a. Receive and file Recommended Fiscal Year 2016-17 Budget (Exhibit 1).
  - b. Receive and file the Budget-to-Actual report for the year-to-date period ending February 29, 2016 (Exhibit 2).
  - c. Authorize the Auditor-Controller's Office to make budgetary adjustments as follows: (requires 7/10th vote):
    - i. INCREASE - Other Professional and Specialized \$ 7,000
    - ii. DECREASE - Contingency \$ 7,000



A California Joint Powers Agency

#### Member Agencies

City of Carpinteria  
City of Goleta  
City of Oxnard  
City of Port Hueneme  
City of San Buenaventura  
City of Santa Barbara  
County of Santa Barbara  
County of Ventura

#### **Santa Barbara Address:**

105 East Anapamu, Suite 201  
Santa Barbara, CA 93101

#### **Ventura Address:**

501 Poli St.  
P.O. Box 99  
Ventura, CA 93001

#### **Telephone:**

(805) 662-6890

#### **Facsimile:**

(805) 568-2982

#### **Email:**

Staff@Beacon.ca.gov

#### **Internet:**

<http://www.beacon.ca.gov>

**10. Approval of Amendment 1 to Agreement with Marc Beyeler**

- a. Request the Board to approve Amendment 1 to the Agreement with Marc Beyeler for continued assistance in the pursuit of coastal resilience related grants and in the development and implementation of a path-forward strategy for BEACON.

**11. Membership Dues**

- a. Receive a report on Membership Dues.

**12. Executive Director's Report and Communications.**

**Adjourn to next regular meeting, May 20, 2016 at 9:00 AM in Carpinteria City Hall**

**STAFF REPORT**

Meeting Date: 3/18/16  
Agenda Item: 3

To: BEACON Board of Directors  
From: Executive Director  
Date 3/10/15

**Subject: Consideration and Approval of Minutes of BEACON Meeting held January 15, 2016**

**REQUIRED ACTION:**

a. Approve and file.



A California Joint Powers Agency

**Member Agencies**

City of Carpinteria  
City of Goleta  
City of Oxnard  
City of Port Hueneme  
City of San Buenaventura  
City of Santa Barbara  
County of Santa Barbara  
County of Ventura

**Santa Barbara Address:**

105 East Anapamu, Suite 201  
Santa Barbara, CA 93101

**Ventura Address:**

501 Poli St.  
P.O. Box 99  
Ventura, CA 93001

**Telephone:**

(805) 662-6890

**Facsimile:**

(805) 568-2982

**Email:**

Beacon.ca.gov

**Internet:**

<http://www.beacon.ca.gov>

## BEACON BOARD OF DIRECTORS' MEETING MINUTES

**DATE:** Friday, January 15, 2016

**TIME:** 9:00 AM

**PLACE:** City of Carpinteria, Council Hearing Room  
5775 Carpinteria Avenue, Carpinteria, CA. 93013

<b>Item</b>	1	Call to Order, Roll Call and Introductions – Jon Sharkey.
<b>Minutes/ Actions:</b>		<b>Directors Present:</b> <ul style="list-style-type: none"> <li>• Jon Sharkey (City of Port Hueneme)</li> <li>• Steve Bennett (County of Ventura)</li> <li>• John Zaragoza (County of Ventura)</li> <li>• Janet Wolf (County of Santa Barbara)</li> <li>• Gregg Hart (City of Santa Barbara)</li> <li>• Carmen Ramirez, (City of Oxnard)</li> <li>• Christy Weir (City of Ventura)</li> </ul>

<b>Item</b>	2	<b>Approval of Agenda and Filing of Certificate of Agenda Posting</b> Action: Approve and file
<b>Minutes/ Actions:</b>		<b>Approved.</b>

<b>Item</b>	3	<b>Consideration and Approval of Minutes of the BEACON Meetings held on November 20, 2015.</b> Action: Approve and file.
<b>Minutes/ Actions:</b>		<b>Approved.</b>

<b>Item</b>	4	<b>Public Comment and Other Matters not on the Agenda</b> a. Receive public comments.
<b>Minutes/ Actions:</b>		<b>None.</b>

<b>Item</b>	5	<b>Reports</b> a. Reports from legislative offices. b. Boating and Waterways. c. Cal Coast.
<b>Minutes/ Actions:</b>		<b>No reports.</b>

# BEACON BOARD OF DIRECTORS' MEETING MINUTES

**DATE: Friday, January 15, 2016**

**TIME: 9:00 AM**

**PLACE: City of Carpinteria, Council Hearing Room  
5775 Carpinteria Avenue, Carpinteria, CA. 93013**

<b>Item</b>	6	<p><b>Santa Barbara County Coastal Resiliency Project</b></p> <p>a. Receive a presentation from Dr. David Revell on the Santa Barbara County Coastal Resiliency Project completed in 2015.</p>
<b>Minutes/ Actions:</b>		<p>In 2015 the County of Santa Barbara completed the Santa Barbara County Coastal Resiliency Project for the South County coastline. A similar study for the Ventura coast was completed in 2014 and Santa Barbara County is proceeding with a North County resiliency study, slated for completion at the end of 2016. In addition the cities of Santa Barbara and Goleta are both sponsoring focused resiliency studies within their respective jurisdictions. Dr. Revell of Revell Coastal has been involved in all of the completed and on-going studies. Dr. Revell presented the findings and conclusions of the Santa Barbara Coastal Resiliency study and provided an outline for the next steps in terms of the implementation of policy and projects in response to the studies. Dr. Revell’s presentation has been uploaded to the BEACON website.</p> <p>The following questions were asked by the Board in response to the Dr. Revell’s presentation:</p> <p>Q1: Where is the BEACON Jurisdiction in relation to the rest of the State? A1: BEACON is probably somewhat ahead in that it now has SLR studies either completed or ongoing for its entire coastal line.</p> <p>Q2: When will study data be at a point where policies can be effectively defined? A2: Depending on the individual jurisdiction, some of the agencies within BEACON are currently making policy decisions based on existing Study Data. For example the City of Goleta is being very proactive. Indeed, BEACON as an agency provides an excellent forum to provide guidance as individual jurisdictions consider this question.</p> <p>Q3: How can one design around the tidal influence of creek flooding? A4: It is very difficult. A jurisdiction can increase flood conveyance capacity along a creek, however, such capacity becomes somewhat ineffective when tidal run-up from storm events extend well upstream of the creek mouths. One somewhat controversial mitigation for this situation is to ensure that the creek mouths are always open to drain to the beach. Many creek mouths will be blocked by beach sand embankments that build during summer sand nourishment cycles.</p> <p><b>Comments:</b></p> <p>Director Bennett:</p> <ul style="list-style-type: none"> <li>• BEACON is the correct agency to guide with policy questions from its member agencies.</li> <li>• Please agendaize this subject at a future Board meeting for a more detailed discussion.</li> </ul> <p><b>ACTION.</b></p> <p>Director Ramirez:</p> <ul style="list-style-type: none"> <li>• Like it or not, local opinion remains mixed on the effects of climate change on SLR. As a result, BEACON also needs to be involved somehow in an “education” role.</li> </ul> <p>Director Zaragoza:</p> <ul style="list-style-type: none"> <li>• Concur with Director Ramirez, education is critical to garnish full public support of policies and projects.</li> </ul>

## BEACON BOARD OF DIRECTORS' MEETING MINUTES

**DATE: Friday, January 15, 2016**

**TIME: 9:00 AM**

**PLACE: City of Carpinteria, Council Hearing Room  
5775 Carpinteria Avenue, Carpinteria, CA. 93013**

	<p>Director Weir:</p> <ul style="list-style-type: none"> <li>• Please provide clarification of the funding that occurred with the Surfers Point Project. <b>ACTION.</b></li> </ul> <p>Director Hart:</p> <ul style="list-style-type: none"> <li>• Recommends individual presentations re BEACON role and overall SLR study conclusions to all of the members agencies. <b>ACTION.</b></li> <li>• Would like a separate discussion on strategy regarding the enormous amount of dam sediment through both Santa Barbara and Ventura counties. <b>ACTION.</b></li> </ul> <p><b>The Board unanimously the approved the Presentation to file.</b></p>
--	---

<b>Item</b>	7	<p><b>Recognition of Appreciation for Kevin Ready</b></p> <p>a. Recognize former Executive Director and BEACON Legal Counsel, Kevin Ready, for twenty years of service to BEACON.</p>
<b>Minutes/ Actions:</b>		<ul style="list-style-type: none"> <li>• Executive Director described the over 20 years of service that Mr. Ready has provided to BEACON both as legal counsel (continuously) and as Executive Director (for 4 years).</li> <li>• The Board expressed their deep appreciation of Mr. Ready and the immense contribution he has made to BEACON.</li> <li>• The Executive Director re-introduced the legal counsel Rachel Van Mullem.</li> </ul> <p><b>The Board unanimously approved the Resolution of Appreciation for the services of Mr. Kevin Ready.</b></p>

<b>Item</b>	8	<p><b>Auditors Controllers Recommended Actions</b></p> <p>a. Receive and file the Budget-to-Actual report for the year-to-date period ending December 31, 2015 (Exhibit 1).</p> <p>b. Approve and Ratify Amendment No. 1 to the FY 2014-2015 Biennial Audit Contract with Charles Z. Fedak &amp; Company, CPA's for Financial Auditing Service for FY13 &amp; FY14 (Exhibit 2)</p>
<b>Minutes/ Actions:</b>		<p>Mr. Omar Arreloa of Ventura County Auditor Controllers Office presented the two items.</p> <p><b>Both items were approved unanimously without discussion.</b></p>

<b>Item</b>	9	<b>Executive Director's Report and Communications.</b>
<b>Minutes/ Actions:</b>		No discussion.

Meeting Minutes by Gerald Comati, Program Manager, BEACON.

Adjourn to next regular meeting March 18, 2016 at 9:00 AM in Carpinteria City Hall

## **STAFF REPORT**

Meeting Date: 03/18/16  
Agenda Item: 6

To: BEACON Board of Directors  
From: Executive Director  
Date 03/09/15

### **Subject: Coastal Resiliency and BEACON Role Questionnaire/Survey**

#### **Required Action:**

- a. Receive a presentation from the Executive Director and Marc Beyeler on the results and conclusions from the Coastal Resilience and BEACON Role Questionnaire/Survey sent out on December 11, 2015

#### **DISCUSSION:**

BEACON undertook a questionnaire of its member organizations to gather informed opinions regarding BEACON's ongoing needs and programs and adaptation planning for projected climate change & sea level rise.

The questionnaires solicited information from member agency staff about how BEACON can be most relevant to, and better serve the coastal needs of member agencies, and take advantage of opportunities for collaborative education and action, while preparing for future coastal conditions.

BEACON recognizes that its current objectives established over the past 20 years need to be reviewed in light of projected changes in local and regional climate, weather, and sea level, and may need to be modified or updated to address projected ocean and coastal conditions in our region, including importantly impacts from sea level rise (SLR).

Survey respondents provided valuable information regarding BEACON's existing roles and responsibilities and BEACON's potential to contribute to climate change planning.

Details of the responses to the Survey are as follows:

1. Survey responses were received from 7 of 8 of the BEACON member organizations.
2. The survey results confirmed strong support for BEACON's current activities and support for BEACON to provide climate related services. According to respondents, BEACON provides important services, and BEACON can play important roles going forward.
3. BEACON, its role and responsibilities, jurisdiction, and scope of operations are familiar to agency personnel. Respondents strongly support the current complementary activities of BEACON, including: Providing regional forum; Securing grant funding; Collecting relevant data; and Provide technical and scientific information. Respondents support expanded BEACON efforts to "promote more cooperative grant



A California Joint Powers Agency

#### **Member Agencies**

City of Carpinteria  
City of Goleta  
City of Oxnard  
City of Port Hueneme  
City of San Buenaventura  
City of Santa Barbara  
County of Santa Barbara  
County of Ventura

#### **Santa Barbara Address:**

105 East Anapamu, Suite 201  
Santa Barbara, CA 93101

#### **Ventura Address:**

501 Poli St.  
P.O. Box 99  
Ventura, CA 93001

#### **Telephone:**

(805) 662-6890

#### **Facsimile:**

(805) 568-2982

#### **Email:**

Beacon.ca.gov

#### **Internet:**

<http://www.beacon.ca.gov>

and projects with member agencies,” increasing the level and extent of its program activities.

4. Respondents identified scientific, technical, and funding data as the most important information needed to successfully undertake their work. Importantly, almost all respondents currently work on some level on tasks that currently involve climate change and adaptation planning, including local coastal planning, hazard and emergency planning, capital projects, and/or vulnerability and adaptation planning.
5. Specifically, with regard to climate planning, respondents identified several activities that BEACON could undertake to assist local government in preparing for climate changes and related sea level rise impacts, including providing scientific and technical, policy, and funding information. Respondents identified lack of funding as an important barrier and constraint to implementing climate change and sea level rise adaptation policies and projects.

## **STAFF REPORT**

Meeting Date: 03/18/16  
Agenda Item: 7

To: BEACON Board of Directors  
From: Program Manager  
Date 03/09/16

**Subject:** Supplemental Dredging

### **Required Action:**

- a. Receive update on the Supplemental Dredging Project initiative.
- b. Request the Board to approve the MOU between BEACON and the City of Santa Barbara Waterfront Department, the Ventura Port District, and the Channel Islands Harbor.

### **DISCUSSION:**

As previously reported, in 2015 BEACON staff met with the Santa Barbara, Ventura and Channel Islands Harbors to discuss an initiative whereby BEACON would pursue grant funding opportunities to fund supplemental dredging of the three harbors. The grant funding, if secured, would supplement the regular federal dredging operations sponsored by the US Army Corps of Engineers (USCOE) for each Harbor District.

The motive for this initiative is to enable BEACON to contribute in the most cost effective and regional manner towards enhancing the influx of sediment into the BEACON littoral cell. Such an initiative supports BEACON's regional mission as well as the USCOE's objective to support Regional Sediment Management. This initiative will contribute immediately to the longevity and health of our coastline especially in light of projected Sea Level Rise and coastal inundation.

Staff has also discussed the initiative with one of the potential funding agencies, the Division of Boating and Waterways (DBAW), and they have expressed support. An initial grant request would be for approximately \$2M.

The contractual strategy for implementation would be to supplement the Federal dredging operations but through a separate contract between the dredging Contractor and each Harbor.

In the fall of 2015, Staff prepared a Memorandum of Understanding (MOU) between BEACON and the three Harbor Districts to outline the objectives and path forward towards the implementation of this supplemental dredging initiative. The MOU has been reviewed by the three Harbors and edits have been incorporated to their full satisfaction. As of March 2016, the Santa Barbara Waterfront Department had approved the MOU and the Ventura Port District and the Channel Islands Harbor are in the process of approving the MOU. Staff anticipates approval by Ventura and Channel Islands by the end of March 2016.

The attached Final MOU is being brought to the Board for approval.



A California Joint Powers Agency

#### **Member Agencies**

City of Carpinteria  
City of Goleta  
City of Oxnard  
City of Port Hueneme  
City of San Buenaventura  
City of Santa Barbara  
County of Santa Barbara  
County of Ventura

#### **Santa Barbara Address:**

105 East Anapamu, Suite 201  
Santa Barbara, CA 93101

#### **Ventura Address:**

501 Poli St.  
P.O. Box 99  
Ventura, CA 93001

#### **Telephone:**

(805) 662-6890

#### **Facsimile:**

(805) 568-2982

#### **Email:**

beacon.ca.gov

#### **Internet:**

<http://www.beacon.ca.gov>

## Supplemental Dredging Project

### Memorandum of Understanding between BEACON, The City of Santa Barbara Waterfront Department, The Ventura Port District, and Channel Islands Harbor

---

#### MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU), entered into on \_\_\_\_\_, is between the Beach Erosion Authority for Clean Oceans and Nourishment (BEACON), and the City of Santa Barbara Waterfront Department, the Ventura Port District, and the Channel Islands Harbor (HARBORS).

This MOU sets forth the terms and understanding between BEACON and the HARBOR DISTRICTS regarding supplemental dredging at the Santa Barbara, Ventura and Channel Island harbors.

#### BACKGROUND

1. BEACON is a Joint Powers Authority representing the coastal interests of the counties of Santa Barbara and Ventura and the coastal cities Goleta, Santa Barbara, Carpinteria, Ventura, Oxnard, and Port Hueneme.
2. One of BEACON's missions is to enhance the supply of sand onto beaches within the BEACON jurisdiction. BEACON can support this mission by seeking grants funding for projects that support the delivery of sand onto beaches within the BEACON jurisdiction.
3. Santa Barbara Harbor, Ventura Harbor and Channel Islands Harbor are located within BEACON's jurisdiction. The three harbors are dredged on an annual or biannual basis through individual contracts issued by the US Army Corps of Engineers. The cost of the dredging is born by the Federal Government. Sand dredged from each harbor is pumped to the nearest down-coast beach as a beneficial by-pass.
4. Each of the harbors has sand deposits that require dredging that are in excess of the limits set forth in its normal Federal dredging contract. In some cases this dredging may be within the harbor's authorized Federal limits; in other cases it is outside but adjacent to those limits.

#### PURPOSE

This MOU defines the common interest of BEACON and the HARBORS in maximizing the dredging of sand from Santa Barbara, Ventura and Channel Island harbors.

This common interest will be accomplished by the following activities:

1. BEACON will apply for grant funding for supplemental dredging of the harbor sand traps.

Secured grant funding will be used to fund supplemental dredging of the Federal Channel and/or harbor sand traps.

#### FUNDING

1. Agreements will be executed between BEACON and the HARBORS detailing the mechanism by which grant funding secured by BEACON will be provided to the HARBORS for use in implementing the supplemental dredging activities.

## Supplemental Dredging Project

### Memorandum of Understanding between BEACON, The City of Santa Barbara Waterfront Department, The Ventura Port District, and Channel Islands Harbor

---

2. Grant funding will be assigned to each of the individual HARBORS based on a mutually agreeable ratio relative to the respective dredging volumes of each harbor or by another mutually agreeable method.
3. Individual HARBORS receiving the benefit of the grant funded supplemental dredging will be required to provide any matching funds required of the grant funding.
4. There is no guarantee that BEACON will be successful in securing grant funding.

#### DURATION

1. This MOU may be amended or modified by mutual consent of BEACON and the HARBORS.
2. This MOU shall become effective upon signature by BEACON and the HARBORS and will remain in effect until amended, modified or terminated by BEACON or any one of the HARBORS by mutual consent.
3. Unless otherwise amended this MOU shall end on June 30, 2018.

Supplemental Dredging Project

Memorandum of Understanding between BEACON, The City of Santa Barbara Waterfront Department, The Ventura Port District, and Channel Islands Harbor

---

//IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the day and year first above written.

	BEACON 123 East Anapamu Street Santa Barbara CA 93101
By:	
Title:	Chair, BEACON
Date:	
	City of Santa Barbara Waterfront Department 132 Harbor Way Santa Barbara, CA 93109
By:	
Title:	
Date:	
	Ventura Port District 1603 Anchors Way Drive Ventura, CA 93001
By:	
Title:	
Date:	
	Channel Islands Harbor 3900 Pelican Way Oxnard, CA 93035
By:	
Title:	
Date:	
	Attest and Approved as to Form:
By:	
Title:	Rachel Van Mullem, Chief Assistant County Counsel, Santa Barbara County
Date:	

## **STAFF REPORT**

Meeting Date: 03/18/16  
Agenda Item: 8

To: BEACON Board of Directors  
From: Program Manager  
Date 03/09/15

### **Subject: Santa Barbara County Dredging Basin Removal Project**

#### **Required Action:**

- a. Receive update on the Santa Barbara County Debris Basin Removal Project.

#### **DISCUSSION:**

In 2011, the Santa Barbara County Flood Control District completed the Gobernador Debris Basin Modification Project. This project had special interest to BEACON since it modified the existing debris basin located on Gobernador Creek to allow the natural transport of sediment down to the ocean (Carpinteria Beach).

From a sand transport perspective, by far the largest feeder of sediment to the BEACON coast is from our creeks and rivers. However, this natural process is often obstructed by debris basins. As a result, BEACON staff communicated with the Flood Control Districts of Santa Barbara and Ventura to discuss the potential for removal or modification of existing debris basins. Both agencies do have plans in place for such projects. BEACON presented a cooperative initiative to seek supplemental grant funding to support such debris basin removal projects from the perspective of the benefits of additional sediment on the coast. Part of this initiative included the search for relevant grant funding opportunities.

Such an opportunity opened up in the fall of 2015. The Ocean Protection Council (OPC) released a call for proposals for Proposition 1 (Water Quality, Supply, and Infrastructure Improvement Act of 2014) funded projects that could “provide more reliable water supplies, restore important species and habitat, and develop a more resilient and sustainably managed water that can better withstand inevitable and unforeseen pressures in the coming decades”.

BEACON Staff approached the Santa Barbara County Flood Control District to identify debris basin removal projects that were already in development that would greatly benefit from an infusion of supplemental grant funding. The Flood Control District identified two debris basin removals, one at Rattlesnake Creek and one at San Ysidro Creek. As a result, in December 2015, BEACON Staff submitted a Letter of Intent to the OPC for these debris basin removal projects. The OPC approved the Letter of Intent and authorized BEACON to prepare a full proposal. BEACON Staff, working closely with Flood Control Staff, submitted a full proposal to OPC in February 2016. The proposal requested \$539,000 of Proposition 1 funds for use in the development, construction and monitoring phases of the Rattlesnake and San Ysidro Creeks debris basin removal project. OPC will make a selection by summer 2016.



A California Joint Powers Agency

#### **Member Agencies**

City of Carpinteria  
City of Goleta  
City of Oxnard  
City of Port Hueneme  
City of San Buenaventura  
City of Santa Barbara  
County of Santa Barbara  
County of Ventura

#### **Santa Barbara Address:**

105 East Anapamu, Suite 201  
Santa Barbara, CA 93101

#### **Ventura Address:**

501 Poli St.  
P.O. Box 99  
Ventura, CA 93001

#### **Telephone:**

(805) 662-6890

#### **Facsimile:**

(805) 568-2982

#### **Email:**

beacon.ca.gov

#### **Internet:**

<http://www.beacon.ca.gov>

## STAFF REPORT

Meeting Date: March 18, 2016  
Agenda Item: # 9



To: BEACON Board of Directors  
From: Ventura County Auditor-Controller's Office  
Date: March 26, 2015

**Subject:** Auditor-Controller Recommended Actions  
(**Recommendation c requires 7/10<sup>th</sup> vote**)

A California Joint Powers Agency

### Member Agencies

City of Carpinteria  
City of Goleta  
City of Oxnard  
City of Port Hueneme  
City of San Buenaventura  
City of Santa Barbara  
County of Santa Barbara  
County of Ventura

### **Recommendations:**

- a. Receive and file Recommended Fiscal Year 2016-17 Budget (Exhibit 1).
- b. Receive and file the Budget-to-Actual report for the year-to-date period ending February 29, 2016 (Exhibit 2).
- c. Authorize the Auditor-Controller's Office to make budgetary adjustments as follows: (requires 7/10<sup>th</sup> vote):

INCREASE	Other Professional & Spec Services	\$ 7,000
DECREASE	Contingency	\$ 7,000

### **Santa Barbara Address:**

105 East Anapamu, Suite 201  
Santa Barbara, CA 93101

### **Discussion for Recommendation a:**

This budget assumes the regular annual dues and contains a Contingency of \$53,965. If unused, this would leave an ending fund balance of approximately \$53,965.

### **Ventura Address:**

501 Poli St.  
P.O. Box 99  
Ventura, CA 93001

### **Analysis**

Last year's budget process highlighted a trend that has been developing for the previous several years whereby a gap between revenue from membership dues and projected overhead expenses continued to exist. During that time the gap had been closed through the use of available fund balances or contingency from previous fiscal years. This gap was the result of:

- Less grant revenue from other agencies to cover a portion of overhead expenditures, leaving the overhead burden to membership dues and interest revenues.
- Decreasing membership dues beginning in Fiscal Year 2009-10 when a 15% temporary reduction in membership dues was adopted, and which was continued into Fiscal Year 2010-11. In Fiscal Year 2011-12 an approximately 10% temporary reduction was also adopted. In Fiscal Year 2012-13 membership dues returned to normal levels.
- No other annual revenue stream.

### **Telephone:**

(805) 662-6890

### **Facsimile:**

(805) 568-2982

### **Email:**

Beacon.ca.gov

### **Internet:**

<http://www.beacon.ca.gov>

**Overhead.** BEACON's overhead is made up of contract services to provide program management, specific project management, contract management, technical expertise, accounting, auditing, legal, and administrative services as well as minor miscellaneous agency expenses. BEACON as an agency is small but has grand aspirations. Staff must oversee and manage/maintain ongoing projects as well as pursue grant funding and develop proposals for new projects/programs.

**Other Revenue/Funding Sources.** Historically, BEACON has been able to utilize project specific grant funding to contribute to overhead expenses. However, in recent years BEACON has not secured new grant funding. Staff is working hard to reverse this trend. In addition, BEACON has been approached by other agencies to take on coastal access maintenance activities for reimbursement. If such undertakings make sense to the Board, they could also contribute to funding portions of overhead expenditures.

**Recommended Budget**

Staff is recommending consideration by the Board of the Budget presented in Exhibit 1, which assumes the regular annual dues amounts. This budget reflects a balanced budget whereby overhead costs are slightly more than annual revenues from membership dues, with interest earnings plus appropriated fund balance filling the gap. This results in a contingency of \$53,965.

**Discussion for Recommendation b:**

Receive and file report from Ventura County Auditor-Controller's Office on Budget-to-Actual for Fiscal Year 2015-16 for the period ending February 29, 2016 (Exhibit 2).

**Discussion for Recommendation c (requires 7/10ths vote):**

To increase Other Professional & Spec Services by \$ 7,000 to accommodate for Amendment #1 to Marc Beyeler's executed contract, funds will be transferred from Contingency.

To decrease Contingency by \$ 7,000 to accommodate for Amendment# 1 to Marc Beyeler's executed contract, funds will be transferred to Other Professional & Spec Services.

**BEACON**  
**EXPENDITURES AND REVENUE DETAIL**  
**RECOMMENDED BUDGET**  
**FY 2016-2017**

Fund 0025	Division/ Unit Code	Account Code	FY 2014-15 Actual	FY 2015-16 Estimated Actual	FY 2016-17 Recommended March 18, 2016	FY 2016-17 Adopted by BEACON Board May 20, 2016
-----------	---------------------------	-----------------	----------------------	-----------------------------------	---	--

**EXPENDITURES**

**Services and Supplies**

**Overhead:**

Insurance	5665	2072	3,241	3,124	3,500	
Memberships and Dues - (Cal Coast)	5665	2131	500	2,000	2,000	
Miscellaneous Expense - (Kelp Anchor Permits)	5665	2179	106	-	-	
Miscellaneous Expense - (Misc Office Exp / Public Relations)	5665	2179	-	-	10,000	
Miscellaneous Expense - (Permit/Planning Fees)	5665	2179	-	-	-	
Miscellaneous Expense - (Spec Off Exp (Website, Teleph, Pub Info)	5665	2179	-	-	1,000	
Miscellaneous Expense - (SCCBEP)	5665	2179	-	-	-	
Engineering and Technical Surveys - (Tech Advisor - J Bailard)	5665	2183	11,996	15,000	15,000	
Engineering and Technical Surveys - (Proj Mgmt - COM3)	5665	2183	44,991	47,000	47,000	
Engineering and Technical Surveys - (Tech Services - SAIC)	5665	2183	-	-	-	
Attorney Services - (Co of Sta Barbara)	5665	2185	5,110	12,000	12,000	
Other Professional & Spe Srvs- (Accounting Services - Co of Ventur	5665	2199	13,200	9,500	15,000	
Other Professional & Spe Srvs - (Biennial Audit Services)	5665	2199	7,000	1,000	8,000	
Other Professional & Spe Srvs- (Marc Beyeler)	5665	2199	3,500	14,000	15,000	
Other Professional & Spe Srvs- (Pam Baumgardner)	5665	2199	2,500	1,000	-	
Travel Expenses - (Misc Payments / Pub Ed, Travel & Conf.)	5665	2292	3,862	1,500	4,000	
<b>Total Overhead</b>			<b>96,006</b>	<b>106,124</b>	<b>132,500</b>	<b>-</b>

**Grants - CS MMP:**

Engineering and Technical Surveys - (CS MMP - DBAW Turb Study	5665	2183	-	-	-	-
<b>Total Grants - CS MMP</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total Services and Supplies</b>			<b>96,006</b>	<b>106,124</b>	<b>132,500</b>	<b>-</b>
Contingencies	5665	6101	-	-	53,965	186,465
<b>Total Contingencies</b>			<b>-</b>	<b>-</b>	<b>53,965</b>	<b>186,465</b>
<b>TOTAL EXPENDITURES</b>			<b>96,006</b>	<b>106,124</b>	<b>186,465</b>	<b>186,465</b>

**FINANCING SOURCES**

Beginning Fund Balance Appropriated			77,557	85,728	83,035	83,035
Investment Income - (Interest Earnings)	5665	8911	444	430	430	430
Other Governmental Agencies - (Member Dues/Assessments)	5665	9371	103,000	103,000	103,000	103,000
<b>Total Revenue</b>			<b>103,444</b>	<b>103,430</b>	<b>103,430</b>	<b>103,430</b>
<b>TOTAL FINANCING SOURCES</b>			<b>181,001</b>	<b>189,158</b>	<b>186,465</b>	<b>186,465</b>
<b>Actual / Projected Fund Balance</b>			<b>84,995</b>	<b>83,035</b>		

**BEACON FUND 0025**  
**YEAR TO DATE BUDGET TO ACTUAL FY 2015-16**  
**FOR THE MONTH ENDING FEBRUARY 29, 2016 (66.67% of year)**

Unit	Account Number	Title	BUDGET			ACTUAL YTD				
			Adopted Budget	Budget Mod	Revised Budget	Actual	Encumbered	Total Revenue/Obligation	Variance Favorable (Unfavorable)	
<b>UNASSIGNED FUND BALANCE</b>										
		Beginning Balance	78,046		78,046	85,203.32		85,203.32	7,157.32	
	5995	Unassigned Fund Balance	78,046	-	78,046	85,203.32		85,203.32	7,157.32	
<b>REVENUE</b>										
5665	8911	Investment Income - (Interest Earnings)	430		430	51.69		51.69	(378.31)	12%
5665	9371	Other Governmental Agencies - (Member Dues)	103,000		103,000	103,000.00		103,000.00	-	100%
		<b>Total Revenue</b>	<b>103,430</b>	<b>-</b>	<b>103,430</b>	<b>103,051.69</b>		<b>103,051.69</b>	<b>(378.31)</b>	100%
		<b>TOTAL SOURCES</b>	<b>181,476</b>	<b>-</b>	<b>181,476</b>	<b>188,255.01</b>		<b>188,255.01</b>	<b>6,779.01</b>	104%
<b>EXPENDITURES</b>										
5665	2072	Insurance	3,500		3,500	3,123.62		3,123.62	376.38	89%
5665	2131	Membership Dues (Cal Coast)	2,000		2,000	1,500.00		1,500.00	500.00	75%
5665	2179	Miscellaneous Expenses (Admin/Legal - Bag Ban, Kelp Anchor Permits, Misc Office Exp, Permit /Planning Fees,	9,000		9,000	-		-	9,000.00	0%
5665	2183	Engineering and Technical Surveys (Tech Advisor- J Bailard, Proj Mgmt - COM3, Tech Services-SAIC)	62,000		62,000	34,816.76	27,183.24	62,000.00	-	100%
5665	2185	Attorney Services (Co of Sta Barbara)	12,000		12,000	2,660.00	9,340.00	12,000.00	-	100%
5665	2199	Other Professional & Spe Srvs (Accounting Srv - Co of Ventura, Biennial Audit, Marc Beyeler, Pam Baumgardner)	22,000		22,000	(5,950.00)	750.00	(5,200.00)	27,200.00	-24%
5665	2292	Travel Expenses (Misc Payments, Travel & Conf.)	6,000		6,000	262.20		262.20	5,737.80	4%
		<b>Total Overhead Expenditures</b>	<b>116,500</b>	<b>-</b>	<b>116,500</b>	<b>36,412.58</b>	<b>37,273.24</b>	<b>73,685.82</b>	<b>42,814.18</b>	63%
5665	6101	Contingency	64,976		64,976	0.56		-	64,976.00	0%
		<b>TOTAL EXPENDITURES</b>	<b>181,476</b>	<b>-</b>	<b>181,476</b>	<b>36,412.58</b>	<b>37,273.24</b>	<b>73,685.82</b>	<b>107,790.18</b>	41%
		<b>Ending Unassigned Fund Balance</b>			<b>-</b>			<b>151,842.43</b>		

Note: Amounts with "( )" in the ACTUAL column reflect FY15 accruals in excess of actual expenditures to date

## **STAFF REPORT**

Meeting Date: March 18, 2016  
Agenda Item: 10

To: BEACON Board of Directors  
From: Executive Director  
Date: March 10, 2016

**Subject: Approval of Amendment 1 to Agreement with Marc Beyeler**

### **ACTIONS:**

- a. Request the Board to approve Amendment 1 to the Agreement with Marc Beyeler for continued assistance in the pursuit of coastal resilience related grants and in the development and implementation of a path-forward strategy for BEACON.

### **DISCUSSION:**

In FY1415 BEACON initially retained the services of Marc Beyeler, Principal of MBA Associates, to assist BEACON with the development of a strategy to amend BEACON's Coastal Regional Sediment Management Plan (CRSMP). In July 2015 the Board executed a new agreement with Marc Beyeler to continue the aforementioned services. Since July, Marc has assisted BEACON in moving towards better defining BEACON's best role in servicing our member agencies in the context of climate change and sea level rise.

Staff is recommending Amendment 1 to Mr. Beyeler's agreement for the following services:

1. Climate and sea level rise adaptation planning. Assist BEACON staff and consultants in developing climate and sea level rise adaptation planning.
2. Organizational/Program Assistance: Assist BEACON staff and consultants in analyzing and implementing supporting tasks.
3. Financial Planning and Fundraising: Assist BEACON staff and consultants in identifying, researching and preparing relevant grant opportunities.

Mr. Beyeler has proven to be an excellent resource for BEACON. He has over 20 years of invaluable experience with the Coastal Conservancy and subsequently as a successful consultant for coastal related projects. Mr. Beyeler is particularly fluent in sea level rise and climate change adaptation planning and policy, a subject that dominates all coastal discussions today.



A California Joint Powers Agency

#### **Member Agencies**

City of Carpinteria  
City of Goleta  
City of Oxnard  
City of Port Hueneme  
City of San Buenaventura  
City of Santa Barbara  
County of Santa Barbara  
County of Ventura

#### **Santa Barbara Address:**

105 East Anapamu, Suite 201  
Santa Barbara, CA 93101

#### **Ventura Address:**

501 Poli St.  
P.O. Box 99  
Ventura, CA 93001

#### **Telephone:**

(805) 662-6890

#### **Facsimile:**

(805) 568-2982

#### **Email:**

Beacon.ca.gov

#### **Internet:**

<http://www.beacon.ca.gov>

**Amendment No. 1**

March 18, 2016

It is mutually agreed that the agreement between the Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) and Contractor (Marc Beyeler) is amended as stated below.

- » Replace Article I SCOPE OF WORK (“services”) with:
  1. Climate and sea level rise adaptation planning. Assist BEACON staff and consultants in developing climate and sea level rise adaptation planning.
  2. Organizational/Program Assistance: Assist BEACON staff and consultants in analyzing and implementing supporting tasks.
  3. Financial Planning and Fundraising: Assist BEACON staff and consultants in identifying, researching and preparing relevant grant opportunities.
  
- » Replace Article II COMPENSATION AND EXPENSES with:
  - A. FEES: As compensation for Contractor’s work as defined in I.A. above, Client shall pay Contractor \$14,000 for Contractor’s time and expenses related to completing this Agreement. The Contractor shall not exceed this amount and these funds shall cover all direct and indirect expenses and Contractor’s time during the Contract Period. Client shall pay Contractor a retainer of \$2,000 upon execution of this Agreement, which shall be credited toward the completion of this project.

These modifications to the agreement are in compliance with Section VI “OTHER”, Article C “AMENDMENT, WAIVER” of the above referenced agreement. This amendment is hereby made a part of the subject agreement for services between BEACON and Contractor.

IN WITNESS WHEREOF, the parties hereto have executed this amendment to the Coastal Regional Sediment Management Plan (CRSMP) agreement on the day and year below written, but effective as of the day and year first set forth above.

CONSULTANT

BEACON

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Marc Beyeler  
Title: Principal, MBA Consultants

Name: Janet Wolf  
Title: Chair, BEACON

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_

Name: Brian Brennan  
Title: Executive Director

Date: \_\_\_\_\_

Approved as to Form and Procedure:

By: \_\_\_\_\_

Name: Rachel Van Mullem  
Chief Assistant County Counsel,  
Legal Counsel for BEACON

**STAFF REPORT**

Meeting Date: March 18, 2016  
Agenda Item: 11

To: BEACON Board of Directors  
From: Executive Director  
Date: March 10, 2016

**Subject: Membership Dues**

**ACTIONS:**

- a. Receive a report on Membership Dues.

**DISCUSSION:**

The current BEACON Dues are set in three categories: a County rate, a large city rate for Oxnard, Ventura and Santa Barbara, and a small city rate for Carpinteria, Goleta and Port Hueneme.

Agency	Approved Dues for FY 2015-16
County of Ventura	\$18,000
County of Santa Barbara	\$18,000
City of Santa Barbara	\$15,000
City of Oxnard	\$15,000
City of San Buenaventura	\$10,000*
City of Carpinteria	\$9,000
City of Port Hueneme	\$9,000
City of Goleta	\$9,000
Total	\$103,000

\*Rate approved by BEACON Board in recognition of staff and technical resources provided by the City of San Buenaventura.

Apart from a temporary reduction in the dues during FY 09/10, FY 10/11, and FY 11/12 (during recession), the dues has have not been increased FY 08/09 at which time they were increased by 30%.

The Board is asked to discuss the potential for a Dues increase in light of the significant issue related to climate change, sea level rise and coastal adaption planning.



A California Joint Powers Agency

**Member Agencies**

- City of Carpinteria
- City of Goleta
- City of Oxnard
- City of Port Hueneme
- City of San Buenaventura
- City of Santa Barbara
- County of Santa Barbara
- County of Ventura

**Santa Barbara Address:**

105 East Anapamu, Suite 201  
Santa Barbara, CA 93101

**Ventura Address:**

501 Poli St.  
P.O. Box 99  
Ventura, CA 93001

**Telephone:**

(805) 662-6890

**Facsimile:**

(805) 568-2982

**Email:**

Beacon.ca.gov

**Internet:**

<http://www.beacon.ca.gov>