

## BOARD OF DIRECTORS' MEETING ANNOUNCEMENT

DATE: Friday, January 15, 2016\  
TIME: 9:00 AM  
PLACE: Carpinteria City Hall, 5775 Carpinteria Ave, Carpinteria, CA. 93013

### MEETING AGENDA (AMENDED)

1. **Call to Order, Roll Call and Introductions – Janet Wolf**
2. **Approval of Agenda and Filing of Certificate of Agenda Posting**  
**Action:** Approve and file.
3. **Consideration and Approval of Minutes of the BEACON Meetings held on November 20, 2015.**  
**Action:** Approve and file.
4. **Public Comment and Other Matters not on the Agenda**
  - a. Receive public comments.
5. **Reports**
  - a. Reports from legislative offices.
  - b. Boating and Waterways.
  - c. Cal Coast.
6. **Santa Barbara County Coastal Resiliency Project**
  - a. Receive a presentation from Dr. David Revell on the Santa Barbara County Coastal Resiliency Project completed in 2015.
7. **Recognition of Appreciation for Kevin Ready**
  - a. Recognize former Executive Director and BEACON Legal Counsel, Kevin Ready, for twenty years of service to BEACON
8. **Auditors Controllers Recommended Actions**
  - a. Receive and file the Budget-to-Actual report for the year-to-date period ending December 31, 2015 (Exhibit 1).
  - b. Approve and Ratify Amendment No. 1 to the FY 2014-2015 Biennial Audit Contract with Charles Z. Fedak & Company, CPA's for Financial Auditing Service for FY13 & FY14 (Exhibit 2).
9. **Executive Director's Report and Communications.**

**Adjourn to next regular meeting, March 18, 2016 at 9:00 AM in Carpinteria City Hall**



A California Joint Powers Agency

#### **Member Agencies**

City of Carpinteria  
City of Goleta  
City of Oxnard  
City of Port Hueneme  
City of San Buenaventura  
City of Santa Barbara  
County of Santa Barbara  
County of Ventura

#### **Santa Barbara Address:**

105 East Anapamu, Suite 201  
Santa Barbara, CA 93101

#### **Ventura Address:**

501 Poli St.  
P.O. Box 99  
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#### **Telephone:**

(805) 662-6890

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#### **Internet:**

<http://www.beacon.ca.gov>

**STAFF REPORT**

Meeting Date: January 15, 2016  
Agenda Item: 3

To: BEACON Board of Directors  
From: Executive Director  
Date: January 8, 2016

**Subject: Consideration and Approval of Minutes of BEACON Meeting held November 20, 2015.**

**REQUIRED ACTION:**

a. Approve and file.



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## BEACON BOARD OF DIRECTORS' MEETING MINUTES

**DATE:** Friday, November 20, 2015

**TIME:** 9:00 AM

**PLACE:** City of Carpinteria, Council Hearing Room  
5775 Carpinteria Avenue, Carpinteria, CA. 93013

<b>Item</b>	1	Call to Order, Roll Call and Introductions – Jon Sharkey.
<b>Minutes/ Actions:</b>		<b>Directors Present:</b> <ul style="list-style-type: none"> <li>• Jon Sharkey (City of Port Hueneme)</li> <li>• John Zaragoza (County of Ventura)</li> <li>• Janet Woolf (County of Santa Barbara)</li> <li>• Salud Carbajal (County of Santa Barbara)</li> <li>• Gregg Hart (City of Santa Barbara)</li> <li>• Fred Shaw (City of Carpinteria)</li> <li>• Carmen Ramirez, (City of Oxnard)</li> <li>• Christy Weir (City of Ventura)</li> </ul>
<b>Item</b>	2	<b>Approval of Agenda and Filing of Certificate of Agenda Posting</b> Action: Approve and file
<b>Minutes/ Actions:</b>		<b>Approved.</b>
<b>Item</b>	3	<b>Consideration and Approval of Minutes of the BEACON Meetings held on July 17, 2015.</b> Action: Approve and file.
<b>Minutes/ Actions:</b>		<b>Approved.</b>
<b>Item</b>	4	<b>Calendar Year 2016 Meeting Schedule.</b> Action: Consider and adopt meeting schedule for Calendar Year 2016.
<b>Minutes/ Actions:</b>		<b>Approved as follows:</b> <ul style="list-style-type: none"> <li>• January 15, 2016</li> <li>• March 18, 2016</li> <li>• May 20, 2016</li> <li>• July 15, 2016</li> <li>• September 16, 2016</li> <li>• November 18, 2016</li> </ul>
<b>Item</b>	5	<b>Public Comment and Other Matters not on the Agenda</b> a. Receive public comments.
<b>Minutes/ Actions:</b>		<ul style="list-style-type: none"> <li>• Mr. Karl Treiberg of the City of SB Harbor District reported that the City and County were collaborating on a 10,000 CY beach nourishment project at Goleta Beach. The source of sand would be from the City’s West Beach area and the project is being developed to respond to the El Nino storms that are anticipated. Construction will begin either in December 2015 or March 2016.</li> <li>• County Supervisor Wolf thanked the City for its cooperation on this project.</li> </ul>

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<b>Item</b>	6	<b>Reports</b> a. Reports from legislative offices. b. Boating and Waterways. c. Cal Coast.
<b>Minutes/ Actions:</b>	<b>No reports.</b>	

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<b>Item</b>	7	<p><b>Update to CRSMP</b></p> <p>a. Receive an update report from the Executive Director regarding the update to the Coastal Regional Sediment Management Plan (CRSMP) and how BEACON can best serve its member agencies.</p> <p>b. Provide comments and direction on the attached Draft Questionnaire from BEACON to its member agencies.</p>
<b>Minutes/ Actions:</b>		<ul style="list-style-type: none"> <li>• Gerald Comati, Program Manager, explained that BEACON's Coastal Regional Sediment Management Plan (CRSMP) was adopted by the Board in January 2009. The CRSMP identifies policy, studies and capital projects that best address the needs of the BEACON's coastline from Point Conception to Point Mugu. The Plan's recommendations at the time of preparation were comprehensive and established the foundation of a BEACON implementation plan for the next twenty years. However, due to the lack of reliable data at the time, the Plan did not take into account sea level rise and storm inundation projections.</li> <li>• Since the adoption of the CRSMP, level rise and coastal resilience studies have been completed for the BEACON coast. Staff has therefore been strategizing on how BEACON should update the CRSMP and what role BEACON should play in the future.</li> <li>• In July 2015, Staff presented to the Board three distinct elements for BEACON             <ul style="list-style-type: none"> <li>A. Define sea level sea level rise and inundation impacts based on existing studies and new modeling.</li> <li>B. Prepare adaptation tools and development of a coastal tool kit.</li> <li>C. Assess and redefine BEACON's roles and responsibilities in terms of delivering coastal projects and policy initiatives.</li> </ul> </li> <li>• In addition, BEACON's member agencies are refining their own Coastal Plans to consider/accommodate the conclusions of the resilience studies and in some cases proceeding with supplemental studies. It is in this context that BEACON Staff have raised the broader question of how BEACON can best serve its member agencies. Many sub-questions have been raised; some of the more relevant ones include:             <ol style="list-style-type: none"> <li>1. Should BEACON update its existing CRSMP or just adopt the Coastal Plans of its member agencies?</li> <li>2. Should BEACON's CRSMP include only truly regional projects and policies?</li> <li>3. Should BEACON serve only as a political forum for coastal issues?</li> <li>4. Should BEACON provide technical and funding support to its member agencies in addition to providing a political forum?</li> <li>5. How can BEACON expand its revenue stream to become more effective?</li> </ol> </li> <li>• To assist Staff in providing some guidance, a Questionnaire has been developed for distribution to member agencies and other stakeholders. The Board was asked to provide comment and direction relating to the Questionnaire.</li> <li>• Supervisor Wolf expressed two comments regarding the Questionnaire:             <ol style="list-style-type: none"> <li>1. Revise Question #4 to read: "In your Opinion how do you believe, BEACON could be more effective?".</li> <li>2. Question #9: Clarify what projects are being referred to in the question.</li> </ol> </li> <li>• Supervisor Carbajal recommended that the Questionnaire's preamble make it clear that elected officials from the two counties and each of the cities sit on the BEACON Board.</li> <li>• The Board directed staff to revise the Questionnaire per the Board's comments and</li> </ul>

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	<p>release it as soon as possible giving it a response deadline of mid-January 2016. The recipients of the Questionnaire should be Planning and Public Works Staff at all levels as well as elected officials. <b>ACTION.</b></p> <ul style="list-style-type: none"> <li>• The Board directed staff to report back to the Board in March 2016 with a summary of the results of the Questionnaire. <b>ACTION.</b></li> </ul>
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<b>Item</b>	8	<p><b>Kelp Anchor Demonstration Project</b></p> <ol style="list-style-type: none"> <li>a. Receive a report on the status of the Kelp Anchor Demonstration Project.</li> <li>b. Authorize the Executive Director to approve an agreement with Gregory D. Christman Architects Inc. to install and monitor the Kelp Anchors.</li> <li>c. Authorize the Auditor-Controller's Office to make budgetary adjustments as follows: (requires 7/10th vote):             <ol style="list-style-type: none"> <li>i. INCREASE Miscellaneous Expense (Kelp Anchor) \$ 5,000</li> <li>ii. DECREASE Contingency \$ 5,000</li> </ol> </li> <li>b. Approval of deposit of \$5,000 from BEACON Account Code 2179 into an Escrow Account as Security for installation of the Kelp Anchors in compliance the State Lands Commission lease, SECTION 1 Basic Provisions</li> </ol>
<b>Minutes/ Actions:</b>		<ul style="list-style-type: none"> <li>• Gerald Comati, Program Manager, indicated that the Kelp Anchor demonstration Project was finally nearing installation. As previously reported all permits have been secured and the remaining issue is how to fund installation and monitoring. The inventor of the Kelp Anchor, Mr. Bob Kiel of the Seattle Aquarium, and his partner Mr. Greg Christman, have agreed to install the anchors and providing monitoring at no cost. BEACON staff will, however, continue to seek grant funding which, if successful, will be used to retroactively reimburse Mr. Kiel and his team for the cost of installation and monitoring activities.</li> <li>• In order to address responsibilities, reimbursement arrangements, liability and insurance requirements a contract will be executed between BEACON and Gregory D. Christman Architects Inc. for the installation and monitoring work. The Board is being asked to authorize the Executive Director to approve this contract.</li> <li>• One of the provisions of the State Land Lease is that BEACON provide a surety bond or other security to ensure performance of the anchor installation. This provision is a standard clause applicable to all construction projects. However, the kelp anchor installation doesn't fit the mold, being a scientific experiment that does not have to be performed by a bonded contractor. As a result, staff is recommending that the Board approve the establishment of a special escrow account with \$5,000 of BEACON contingency funds for use in funding the installation of the anchor should Mr. Kiels team fail to perform. Staff believes the likelihood of needing to utilize these funds is extremely remote. However, this action will satisfy the State Lands Commission Lease provision requirement.</li> <li>• The Board discussed the risks of proceeding as recommended. After the discussion, the Board was satisfied with the recommended actions and approved all actions unanimously.</li> </ul>

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Item	9 Executive Director's Report and Communications.
<b>Minutes/ Actions:</b>	<ul style="list-style-type: none"><li>• The Executive Director explained that a UC Santa Barbara student has expressed interest in helping BEACON as an Intern. Staff believes the Intern can assist in processing the responses to the Questionnaire discussed under Item 7 above. Mr. Ready indicated that, as previously done, the employment requirements of the Intern can be met by employing her through one of the departments within Santa Barbara County.</li><li>• The Executive Director indicated that staff is considering the submittal of a grant application to the Oceans Protection Council (OPC) for Prop1 funding to assist the two county flood control districts with their planned debris basin removal/modification projects. Staff is meeting with the SB County Flood Control District on November 23, 2015 to discuss this opportunity. A letter of intent from BEACON will be submitted to OPC no later than December 1, 2015.</li><li>• Kevin Ready, Legal Counsel for BEACON, stated that he will be retiring as of February 1, 2016. His replacement will be Rachel Van Mullem, Chef Deputy Counsel for Santa Barbara County. Mr. Ready and Ms. Van Mullem will both attend the January 2016 Board Meeting.</li></ul>

**Meeting Minutes by Gerald Comati, Program Manager, BEACON.**

**Adjourn to next regular meeting January 15, 2016 at 9:00 AM in Carpinteria City Hall**

**STAFF REPORT**

Meeting Date: January 15, 2016  
Agenda Item: 06

To: BEACON Board of Directors  
From: Executive Director  
Date: January 8, 2016

**Subject: Santa Barbara County Coastal Resiliency Project**

**ACTIONS:**

- a. Receive a presentation from Dr. David Revell on the Santa Barbara County Coastal Resiliency Project completed in 2015.

**DISCUSSION:**

In 2015 the County of Santa Barbara completed the Santa Barbara County Coastal Resiliency Project for the south county coastline.

A similar study for the Ventura coast was completed in 2014 and Santa Barbara County is proceeding with a north county resiliency study, slated for completion at the end of 2016. In addition the cities of Santa Barbara and Goleta are both sponsoring focused resiliency studies within their respective jurisdictions.

Dr. Revell of Revell Coastal has been involved in all of the completed and on-going studies. Today he will present the findings and conclusions of the Santa Barbara Coastal Resiliency study and provide an outline of the path forward.



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**STAFF REPORT**

Meeting Date: January 15, 2016  
Agenda Item: 7

To: BEACON Board of Directors  
From: Executive Director  
Date: January 8, 2016

**Subject: Recognition of Appreciation for Kevin Ready**

**ACTIONS:**

- a. Recognize former Executive Director and BEACON Legal Counsel, Kevin Ready, for twenty years of service to BEACON

**DISCUSSION:**

Approve a Resolution of Appreciation for Kevin Ready.



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**BEACH EROSION AUTHORITY  
FOR CLEAN OCEANS AND NOURISHMENT (BEACON)  
VENTURA AND SANTA BARBARA COUNTIES, CALIFORNIA**

In the Matter of Kevin Ready

Resolution 2016-1

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**WHEREAS**, Kevin Ready, Senior Deputy County Counsel for the County of Santa Barbara has served as Legal Counsel for BEACON since 1996, and:

**WHEREAS**, Kevin Ready, Senior Deputy County Counsel for the County of Santa Barbara has served as Executive Director for BEACON between 2000 to 2004, and:

**WHEREAS**, Kevin Ready is retiring from the Santa Barbara County effective February 1, 2016, and:

**WHEREAS**, BEACON wishes to recognize the service provided to BEACON by Kevin Ready.

**THEREFORE, BE IT RESOLVED** that the Board of Directors of the Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) acknowledges and extends its warmest gratitude to Kevin Ready for his dedicated service as Legal Counsel and Executive Director providing unparalleled wisdom, guidance and innovation towards the advancement of BEACON as an Agency and towards the protection of the BEACON coast.

Resolved by the Board of Directors of BEACON, this 15<sup>th</sup> day of January, 2016.

\_\_\_\_\_  
BEACON Chair

Attest:

\_\_\_\_\_  
Brian Brennan  
Executive Director

Approve as to Form and Procedure:

\_\_\_\_\_  
Rachel Van Mullem  
Chief Assistant County Counsel, Santa Barbara County Counsel

**STAFF REPORT**

Meeting Date: January 15, 2016  
Agenda Item: # 8

To: BEACON Board of Directors  
From: Ventura County Auditor-Controller's Office  
Date: January 11, 2016

**Subject:** Auditor-Controller Recommended Actions

**ACTIONS:**

- a. Receive and file the Budget-to-Actual report for the year-to-date period ending December 31, 2015 (Exhibit 1).
- b. Approve and Ratify Amendment No. 1 to the FY 2014-2015 Biennial Audit Contract with Charles Z. Fedak & Company, CPA's for Financial Auditing Service for FY13 & FY14 (Exhibit 2).

**DISCUSSION:**

**Recommendation a:**

Receive and file report from Ventura County Auditor-Controller's Office on Budget-to-Actual for Fiscal Year 2015-16 for the period ending December 31, 2015 (Exhibit 1).

**Recommendation b:**

Approve and Ratify Amendment No. 1 to the Fiscal Year 2014-2015 Biennial Audit Contract with Charles Z. Fedak & Company, CPA's for Financial Auditing Service for FY13 & FY14. The original contract was approved at the March 26, 2015 Board Meeting with term of the contract extending from March 20, 2015 through June 19, 2015. Amendment No.1 amends Article 5: "**Term of the contract**" extending the contract from June 19, 2015 to July 31, 2015. Services were completed in the month of July 2015, this required an extension to the original term of the contract (Exhibit 2).



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**BEACON FUND 0025**  
**YEAR TO DATE BUDGET TO ACTUAL FY 2015-16**  
**FOR THE MONTH ENDING DECEMBER 31, 2015 (50.0% of year)**

Unit	Account Number	Title	BUDGET			ACTUAL YTD				
			Adopted Budget	Budget Mod	Revised Budget	Actual	Encumbered	Total Revenue/Obligation	Variance Favorable (Unfavorable)	
<b>UNASSIGNED FUND BALANCE</b>										
		Beginning Balance	78,046		78,046	85,203.32		85,203.32	7,157.32	
	5995	Unassigned Fund Balance	78,046	-	78,046	85,203.32		85,203.32	7,157.32	
<b>REVENUE</b>										
5665	8911	Investment Income - (Interest Earnings)	430		430	51.69		51.69	(378.31)	12%
5665	9371	Other Governmental Agencies - (Member Dues)	103,000		103,000	103,000.00		103,000.00	-	100%
		<b>Total Revenue</b>	<b>103,430</b>	<b>-</b>	<b>103,430</b>	<b>103,051.69</b>		<b>103,051.69</b>	<b>(378.31)</b>	100%
		<b>TOTAL SOURCES</b>	<b>181,476</b>	<b>-</b>	<b>181,476</b>	<b>188,255.01</b>		<b>188,255.01</b>	<b>6,779.01</b>	104%
<b>EXPENDITURES</b>										
5665	2072	Insurance	3,500		3,500	3,123.62		3,123.62	376.38	89%
5665	2131	Membership Dues (Cal Coast)	2,000		2,000	1,500.00		1,500.00	500.00	75%
5665	2179	Miscellaneous Expenses (Admin/Legal - Bag Ban, Kelp Anchor Permits, Misc Office Exp, Permit /Planning Fees,	9,000		9,000	-		-	9,000.00	0%
5665	2183	Engineering and Technical Surveys (Tech Advisor- J Bailard, Proj Mgmt - COM3, Tech Services-SAIC)	62,000		62,000	23,222.88	38,777.12	62,000.00	-	100%
5665	2185	Attorney Services (Co of Sta Barbara)	12,000		12,000	-	12,000.00	12,000.00	-	100%
5665	2292	Travel Expenses (Misc Payments, Travel & Conf.)	6,000		6,000	262.20		262.20	5,737.80	4%
5665	2199	Other Professional & Spe Srvs (Accounting Srv - Co of Ventura, Biennial Audit, Marc Beyeler, Pam Baumgardner)	22,000		22,000	(8,150.00)	1,950.00	(6,200.00)	28,200.00	-28%
		<b>Total Overhead Expenditures</b>	<b>116,500</b>	<b>-</b>	<b>116,500</b>	<b>19,958.70</b>	<b>52,727.12</b>	<b>72,685.82</b>	<b>43,814.18</b>	62%
9601	6101	Contingency	64,976		64,976	0.56		-	64,976.00	0%
		<b>TOTAL EXPENDITURES</b>	<b>181,476</b>	<b>-</b>	<b>181,476</b>	<b>19,958.70</b>	<b>52,727.12</b>	<b>72,685.82</b>	<b>108,790.18</b>	40%
		<b>Ending Unassigned Fund Balance</b>			<b>-</b>			<b>168,296.31</b>		

Note: Amounts with "( )" in the ACTUAL column reflect FY15 accruals in excess of actual expenditures to date

**Amendment No. 1**

January 15, 2016

It is mutually agreed that the Financial Auditing Service Contract FY 2014-2015 between Beach Erosion Authority for Clean Oceans and Nourishment (BEACON) and Charles Z. Fedak & Company, CPA's is amended as stated below.

>> Amend Article 5 "Term" to read:

This contract will be in effect from March 20, 2015, through July 31, 2015, subject to all terms and conditions set forth herein, unless terminated prior to that date in accordance with the provisions of this contract.

These modifications to the agreement are in compliance with Article 14 "Addenda", of the above referenced agreement. This amendment is hereby made a part of the Biennial Financial Auditing Services Contract FY 2014-2015.

IN WITNESS WHEREOF, the parties hereto have executed this amendment to the Biennial Financial Auditing Contract FY 2014-2015 on the day and year below written, but effective as of the day and year first set forth above.

BEACON

Contractor: Charles Z. Fedak & Company, CPA's  
An Accountancy Corporation

By:

By:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Charles Z. Fedak, President and CEO

Name: Janet Wolf  
Title: Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Approved as to Form and Procedure:

County Counsel

By:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date